



SOUND TRANSIT EXECUTIVE COMMITTEE MEETING
Summary Minutes
December 1, 2011

CALL TO ORDER

The meeting was called to order at 10:37 a.m. by Committee Chair Aaron Reardon, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

ROLL CALL

Chair

(P) Aaron Reardon, Snohomish County Executive

Vice Chairs

(P) Fred Butler, Issaquah Deputy Council

(P) President

Claudia Thomas, Lakewood Councilmember

Boardmembers

(A) Dow Constantine, King County Executive

(P) David Enslow, Sumner Mayor

(A) Paula Hammond, WSDOT Secretary

(A) Pat McCarthy, Pierce County Executive

(P) Mike McGinn, Seattle Mayor

(P) Julia Patterson, King County Council
Chair

Alex Herzog, Board Coordinator, announced that a quorum of the committee was present at roll call.

REPORT OF THE CHAIR

None.

CEO REPORT

Boardmember Thomas is retiring from the Lakewood City Council and the Sound Transit Board at the end of the year. We are all sorry to see her leave.

REPORTS TO THE COMMITTEE

2012 Financial Plan

Brian McCartan, Chief Financial Officer, introduced the 2012 Financial Plan.

The agency is in a slightly weaker position compared to the prior year, but still in a strong financial position, with 1.5 times net coverage. 1.5 times net coverage is the minimum coverage as established by Board policy. The agency expects some higher project costs and an updated revenue forecast indicates \$85 million less than expected through 2023. Credit agencies reviews of Sound Transit are underway.

The majority of programs are undergoing design and construction as planned. University Link tunnel boring is scheduled to be completed in the third quarter of 2012. 40 programs will keep moving, but have schedule and cost risks. Five programs have been deleted.

Briefing on Parking Management

The report was referred to the Operations and Administration Committee.

BUSINESS ITEMS

Minutes from the October 6, 2011 Executive Committee meeting

It was moved by Boardmember Vice Chair Thomas, seconded by Boardmember Patterson, and carried by unanimous vote that the minutes of the October 6, 2011 Executive Committee be approved as presented.

Motion No. M2011-82: Adopting the 2012 State Legislative Program and directing staff to evaluate and engage in issues that impact the agency as it continues to implement the regional high capacity transit system

Melanie Smith, State Government Relations Manager, presented the staff report.

It was moved by Vice Chair Butler, seconded by Vice Chair Thomas, and carried by unanimous vote that Motion No. M2011-82 be forwarded to the Board with a do-pass recommendation.

Resolution No. R2011-15: Adopting an inclusive public participation policy to assure meaningful access to public involvement and community outreach programs for minority, low-income and limited English proficient populations

Alec Stephens, Diversity Technical Advisor, presented the staff report.

It was moved by Boardmember McGinn, seconded by Vice Chair Butler, and carried by unanimous vote that Resolution No. R2011-15 be forwarded to the Board with a do-pass recommendation.

Resolution No. R2011-16: Fulfilling the requirement of RCW 81.112.040(1) to reconstitute the governing board with regard to the number of representatives from King, Pierce, and Snohomish Counties

Marcia Walker, Board Administrator, presented the staff report.

Boardmembers discussed evaluating population within each subarea.

It was moved by Boardmember Patterson, seconded by Boardmember Enslow, and carried by unanimous vote that Resolution No. R2011-16 be forwarded to the Board with a do-pass recommendation.

Resolution No. R2011-18: Adopting an annual budget for the period from January 1 through December 31, 2012

It was moved by Vice Chair Butler, and seconded by Boardmember McGinn that Resolution No. R2011-18 be forwarded to the Board with a do-pass recommendation.

It was moved by Vice Chair Butler and seconded by Boardmember McGinn to amend Resolution No. R2011-18 by replacing Amendment 5, which was adopted by the Capital Committee on November 10, 2011 with:

“Amend the Proposed 2012 Budget and other related text and tables to reflect a partnership with the City of Seattle to co-fund and co-manage a study of the Ballard-to-Downtown (e.g., Westlake area or International District) HCT corridor -- a segment of the ST2-funded U-District-to-Ballard-to-Downtown HCT planning study and to reflect a Sound Transit contribution of \$2,000,000. This work will coordinate with the City’s Transit Master Plan and their recently received FTA AA grant for the City Center Transit

Connector. Study will narrow the range of alternatives and modes, evaluate routes and station locations, include a preliminary environmental assessment, and position the Sound Transit Board to update the *Long-Range Plan* and establish priorities for the next phase of HCT system development. Sound Transit and City of Seattle will enter into a term sheet and an interlocal agreement to establish a minimum scope of work for the study, and to further define agency roles.”

The 2012 annual budget would increase by \$2,000,000 and the lifetime budget would remain unchanged.

It was moved by Boardmember Patterson and seconded by Vice Chair Butler to amend the amendment to Resolution No. R2011-18 by inserting the following language as the final sentence of the amendment:

“The study may proceed only after staff has provided the Sound Transit Board with analyses of any impact on development and/or passage of a “ST3” package, potential impacts on the agency’s federal grants program, a financial analysis of any impacts on the delivery of the entire ST2 program, and the interlocal agreement has been approved by the Sound Transit Board of Directors.”

The 2012 annual budget would increase by \$2,000,000 and the lifetime budget would remain unchanged.

The motion to amend the amendment carried by unanimous vote.

The motion to amend Resolution No. R2011-18 was carried by unanimous vote.

The motion forward Resolution No. R2011-18 to the Board with a do-pass recommendation, as amended, carried by unanimous vote.

ELECTION OF BOARD OFFICERS

Chair Reardon’s term as Board Chair and the term of Vice Chairs Claudia Thomas and Fred Butler expire at the end of December. Today nominations will be forwarded to the Board a slate of candidates for the three positions.

The Board’s rules call for nominations of officers to take place at the November Executive Committee meeting. At the November 17, 2011 Board meeting, the Board suspended the rules to allow the nomination of officers at today’s Executive Committee meeting.

The Board’s rules do not specify the method of nominating officers; in the past, the Board has used “nominations from the floor.” Under that method, nominations are taken and closed for each position separately. When nominations for all three positions are completed, the Committee will take a single vote to forward a slate of three positions to the Board.

It was moved by Chair Reardon, seconded by Vice Chair Butler, and carried by unanimous vote that the “nominations from the floor” method be used for nominating Board officers.

Chair Reardon noted that the Board Chair and Vice Chairs must be from different counties and are selected by majority vote of the Board for two-year terms.

Board Chair Nominations

Vice Chair Thomas nominated Boardmember McCarthy for the position of Board Chair.

There were no further nominations for Board Chair.

Chair Reardon announce that since the only nominee for Board Chair is from Pierce County, the nominees for the Vice Chair positions must be from Snohomish and King Counties.

Board Vice Chair from Snohomish County Nominations

Vice Chair Butler nominated Chair Reardon for the position of Board Vice Chair.

There were no further nominations for Board Vice Chair.

Board Vice Chair from King County Nominations

Boardmember Enslow nominated Boardmember Patterson for the position of Board Vice Chair.

There were no further nominations for Board Vice Chair.

It was moved by Vice Chair Thomas, seconded by Vice Chair Butler, and carried by unanimous vote that a single slate of officers with Boardmember McCarthy nominated for Board Chair, Chair Reardon nominated for Board Vice Chair, and Boardmember Patterson nominated for Board Vice Chair be forwarded to the Board with a do-pass recommendation.

EXECUTIVE SESSION

At 12:03 p.m., Chair Reardon announced that the Committee would convene an executive session for 45 minutes. Desmond Brown, Legal Counsel, stated the executive session was appropriate under RCW 42.30.110 subsection (1)(g) to review the performance of a public employee.

Chair Reardon reconvened the meeting at 12:48 p.m.

OTHER BUSINESS

None.

NEXT MEETING

Thursday, January 5, 2012
10:30 a.m. to 12:00 p.m.
Ruth Fisher Boardroom

ADJOURN

The meeting was adjourned at 12:49 p.m.



Julia Patterson
Executive Committee Vice Chair

ATTEST:



Marcia Walker
Board Administrator

APPROVED on February 2, 2012, MW