

SOUND TRANSIT EXECUTIVE COMMITTEE MEETING

Summary Minutes

May 3, 2012

CALL TO ORDER

The meeting was called to order at 10:40 a.m. by Committee Chair Pat McCarthy, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

ROLL CALL

Chair

(P) Pat McCarthy, Pierce County Executive

Vice Chairs

(A) Julia Patterson, King County Councilmember
(P) Aaron Reardon, Snohomish County Executive

Boardmembers

(P) Fred Butler, Issaquah Deputy Council President
(P) Dow Constantine, King County Executive
(P) David Enslow, Sumner Mayor

(A) Paula Hammond, Washington State Secretary of Transportation
(P) Mike McGinn, Seattle Mayor
(P) Paul Roberts, Everett Councilmember

Alex Herzog, Board Coordinator, announced that a quorum of the committee was present at roll call.

REPORT OF THE CHAIR

Thank you to Boardmember Patterson for chairing the last meeting of the Executive Committee.

CEO REPORT

Celia Kupersmith, Deputy Chief Executive Officer, gave the report in the absence of Joni Earl, Chief Executive Officer.

Project closeouts scheduled for 2012

At the May 24, 2012, Board meeting, the Board will receive a staff report on the close out of Sound Move projects. Projects that are being closed out will pass through the final gate, Gate 8, of Sound Transit's Phase Gate process. At Gate 8, all costs and commitments are completed and the project is turned over to the Operations Department or the responsible parties to manage. These projects will be removed from the Transit Improvement Plan beginning in 2013.

REPORTS TO THE COMMITTEE

April 5, 2012 Board of Directors Retreat

Celia Kupersmith noted that a report summarizing the retreat and two documents on parking and transit-oriented development (TOD) were in Boardmembers' packets.

Ric Ilgenfritz, Director of Planning, Environment and Project Development, and David Beal, Planning and Development Director, described the key takeaways from the TOD and parking discussions.

Regarding TOD, the primary responsibility of the agency is to develop the high capacity transit system. In doing so, the agency should plan for TOD and transit supportive land use changes early and throughout the process. The Board will address several policy issues as well as system and project planning phases and activities.

The Board will review and consider updating the parking management strategy. Parking capacity should be responsive to local land-use and travel patterns and address demand for access including parking, bike, pedestrian, and transit feeder service. Existing parking should be managed to optimize use and availability for transit users before capacity is expanded; and management and expansion of transit parking are regional, multi-agency issues and should be addressed through an integrated, coordinated, regional effort.

2013 Strategic Priorities and 2013 Budget

Brian McCartan, Director of Finance and IT, gave a presentation on the 2013 Finance Plan and 2013 Budget.

2013 Finance Plan inflation forecasts have decreased since last year and cost estimates have decreased as a result. TIGER grant allocations have been added to applicable project funds. The Department of Revenue has updated its reporting system and a new breakdown of subarea sales tax is now available. The sales tax breakout reports and forecasts have shifted revenue allocation between some subareas. Changes to subarea revenue allocation were offset by inflation forecasts and projects are still affordable.

The budget process has been revised with Boardmembers' suggestions. The 2013 proposed budget will be based on four strategic initiatives: increasing ridership; reducing operation and capital costs; delivering capital projects on time and within budget; and maintaining nimble, efficient business processes and systems.

State Legislature Report

Melanie Smith, State Relations Officer, gave a presentation on the recent legislative session and its impact on Sound Transit. Sound Transit is now authorized to use job order contracting, an alternative contracting process used by most public agencies. A statewide transit package was not approved.

BUSINESS ITEMS

Minutes from the March 1, 2012 Executive Committee meeting

It was moved by Boardmember Enslow, seconded by Boardmember Roberts, and carried by unanimous vote that the minutes of the March 1, 2012 Executive Committee be approved as presented.

EXECUTIVE SESSION

None.

OTHER BUSINESS

None.

NEXT MEETING

Thursday, June 7, 2012
10:30 a.m. to 12:00 p.m.
Ruth Fisher Boardroom


ADJOURN

The meeting was adjourned at 11:46 p.m.



Pat McCarthy
Executive Committee Chair

ATTEST:



Marcia Walker
Board Administrator

APPROVED on 6/7/2012 MW