

**MOTION NO. M2012-10**  
**Contract for System-wide Threat and Vulnerability Assessments**

<b>MEETING:</b>	<b>DATE:</b>	<b>TYPE OF ACTION:</b>	<b>STAFF CONTACT:</b>	<b>PHONE:</b>
Operations and Administrative Committee	3/1/12	Final Action	Celia Kupersmith, Deputy CEO <b>Ken Cummins, Chief Security Officer</b>	206-398-5037  206-398-5322

**PROPOSED ACTION**

Authorizes the chief executive officer to execute a five-year contract with Setracon to provide system-wide threat and vulnerability assessments for \$300,000 with a 10% contingency of \$30,000 for a total authorized contract amount not to exceed \$330,000.

**KEY FEATURES**

- The scope of work under this contract allows completion of system-wide threat and vulnerability assessments which includes evaluation of hazards, key infrastructure, physical security measures, processes and procedures, area crime trends, and local and Federal threat intelligence on Sound Transit facilities, transit centers and stations.
- Updated threat and vulnerability information is required to continue to provide a safe and secure environment, efficiently allocate security personnel and resources, and meet Sound Transit's System Security and Emergency Preparedness Plan (SSEPP), Department of Homeland Security (DHS) and WSDOT requirements.
- Assessment of the entire system is expected to take five years.

**PROJECT DESCRIPTION**

Sound Transit has a comprehensive security program that covers facilities, riders and all modes of transportation. Sound Transit's approach to ensuring security involves threat and vulnerability assessments of facility design, operations and maintenance programs, technical security systems, law enforcement and security personnel, training and education programs, and public awareness campaigns.

**FISCAL INFORMATION**

The budget for Threat and Vulnerability Assessments is included in the 2012 Service Delivery operations budget as well as the Operations staff budget. Contract expenditures for future years will be included in future budgeting processes.

Summary for Board Action (X \$1,000)

Action Item: Contract with Setracon Incorporated to provide system-wide threat and vulnerability assessments for Sound Transit facilities

2012 Service Delivery Security Budget by line of business	Adopted 2012 Budget 1	Spent to date in 2012	Contract Expenditures 2012	Remaining 2012 Budget
Sounder Commuter rail	15	-	15	-
Central link light rail	10	-	10	-
ST Express bus	15	-	15	-
Other Security Budgets	12,404	-	-	12,404
<b>Total Service Delivery Security Budget</b>	<b>12,444</b>	<b>-</b>	<b>40</b>	<b>12,404</b>

Operations Service budget				
Union Station	8	-	8	-
Other Service Budgets	91	-	-	91
<b>Total Operations Service Budget</b>	<b>99</b>	<b>-</b>	<b>8</b>	<b>91</b>

Contract Spending Plan	Prior Year(s) Spending	2012 Spending	Future Expenditures	Total
Setracon Incorporated	-	48	282	330

Contract Budget	Approved Contract Value	Spent to Date	Proposed Action	Proposed Total Contract Value
Setracon Incorporated	-	-	300	300
Contingency	-	-	30	30
<b>Total Contract</b>	<b>-</b>	<b>-</b>	<b>330</b>	<b>330</b>
<b>Percent Contingency</b>	<b>-</b>	<b>-</b>	<b>10%</b>	<b>10%</b>

**Notes:**

<sup>1</sup> The Soundtransiti Board adopted 2012 Budget on December 16th, 2011. Service Delivery Security budget can be found on page 33 of the 2012 Proposed Budget book. Security budget for Union Station is embeded in Operations Service budget, which can be found on page 103 of the 2012 proposed budget book.

**SMALL BUSINESS PARTICIPATION**

Setracon is a small business and will self-perform 100% of the work.

**EQUAL EMPLOYMENT WORKFORCE PROFILE**

Three employees; 33% women; 0% minorities.

**BACKGROUND**

Susceptibility to crime, terrorism and natural disaster must be continually evaluated and mitigated. Obtaining accurate and comprehensive threat and vulnerability information is critical to maintaining a successful security program, allocating resources efficiently, and planning for continuity of operations in an emergency. Sound Transit has adopted an approach that is consistent with other transit agencies and in compliance with DHS and WSDOT guidelines. To be eligible for DHS grants, the agency must comply with DHS guidelines. Since 2006, Sound Transit has received \$2.4 million in DHS grants.

This work allows the agency to receive in-depth risk assessments over multiple years and allows for comparison of results with other similar facilities. This work will also enable Sound Transit to maximize the impact of security personnel and resources. The end result will be a safer, more secure environment for the public.

Large-scale threat and vulnerability assessments were performed in 2006 on Sounder. The information is out-of-date and does not include Link or ST Express. In 2010 and 2011, threat and vulnerability assessments were conducted on a few transit centers. This action would allow assessments of modes and facilities not evaluated in 2010 and 2011. The work will be divided into five phases and begin in the first quarter of 2012. By 2016, Sound Transit will have system-wide threat and vulnerability analysis.

A request for proposals (RFP) was issued in September of 2011. Eight proposals were received. Setracon was selected to perform the agency's system-wide threat and vulnerability assessments based on previous work for Sound Transit and fiscal responsibility in completing work on time and within budget.

## **ENVIRONMENTAL COMPLIANCE**

SSK 1-12-12

## **PRIOR BOARD/COMMITTEE ACTIONS**

None.

## **TIME CONSTRAINTS**

A delay in execution of this contract will delay the opportunity to conduct threat assessments. Security operations and WSDOT compliance would be jeopardized by a delay in performing this work.

## **PUBLIC INVOLVEMENT**

Not applicable to this action.

## **LEGAL REVIEW**

RM 1-23-12

**MOTION NO. M2012-10**

A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a five-year contract with Setracon to provide system-wide threat and vulnerability assessments for \$300,000 with a 10% contingency of \$30,000 for a total authorized contract amount not to exceed \$330,000.

**BACKGROUND:**

Susceptibility to crime, terrorism and natural disaster must be continually evaluated and mitigated. Obtaining accurate and comprehensive threat and vulnerability information is critical to maintaining a successful security program, allocating resources efficiently, and planning for continuity of operations in an emergency. Sound Transit has adopted an approach that is consistent with other transit agencies and in compliance with DHS and WSDOT guidelines. To be eligible for DHS grants, the agency must comply with DHS guidelines. Since 2006, Sound Transit has received \$2.4 million in DHS grants.

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**MOTION:**

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a five-year contract with Setracon to provide system-wide threat and vulnerability assessments for \$300,000 with a 10% contingency of \$30,000 for a total authorized contract amount not to exceed \$330,000.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on March 1, 2012.



Paul Roberts  
Operations and Administration Committee Chair

ATTEST:



Marcia Walker  
Board Administrator