

MOTION NO. M2012-61
Contract for Technology Hardware

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:	PHONE:
Operations and Administration Committee	9/6/12	Final Action	Brian McCartan, CFO Jason Weiss, Deputy CIO	206-398-5082 206-398-5293

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract with Dell, Inc., for technology hardware purchases and hardware maintenance services for a total authorized contract amount not to exceed \$900,000.

KEY FEATURES

- Procurements will include the replacement of aging hardware and the purchase of new hardware for approved agency projects for approximately 900 Sound Transit FTEs and consulting staff.
 - As a general guideline, aged hardware including computer workstations, monitors and servers are budgeted for replacement after 4-5 years.
 - Actual replacement of aged hardware is based on equipment performance, supportability, and cost to maintain to insure the agency enjoys the longest possible useful life from every asset.
 - Additional hardware is needed to support Agency growth. The request includes sufficient funds for planned staff and consultant growth over the next 12 months.
- This contract piggy-backs on the Western States Contracting Alliance (WSCA) for Dell Business Solutions Hardware. Using the WSCA allows Sound Transit to take advantage of a 15% to 40% discount afforded by this multi-agency procurement mechanism.
- Sound Transit has procured technology hardware through a similar method for the past eight years; each with an annual contract to cover the year's expected expenses.

PROJECT DESCRIPTION

This contract includes sufficient funds for employees and co-located consultants needing new hardware to replace expiring workstations, as well as new hardware for additional positions expected to be filled over the next year. This contract also includes funds for new server hardware required to support approved technology projects over the next 12 months.

FISCAL INFORMATION

Summary for Board Action (X \$1,000)

Action Item: Dell

	Adopted 2012 Budget	Spent to date in 2012	Contract Expenditures 2012	Remaining 2012 Budget
Current Year Budget				
Computer Equipment <\$5,000	475	239	100	136
Adminstration Capital-IT Hardware/Software	3,898	555	300	3,043
Total Account Category	4,373	794	400	3,179

Contract Spending Plan	Prior Year(s) Spending	2012 Spending	Future Expenditures	Total
Computer Equipment <\$5,000	-	100	300	400
Adminstration Capital-IT Hardware/Software	-	300	200	500
Total Account Category	-	400	500	900

Contract Budget	Current Approved Contract Value	Spent to Date	Proposed Action	Proposed Total Contract Value
Corporate Services & Agency Operations	-	-	900	900
Contingency	-	-		-
Total	-	-	900	900
Percent Contingency	-	-	0%	0%

Notes:

Budget for this item is included in the Sound Transit 2012 Transit Improvement Plan on page 178 and 2012 Adopted Budget on page 99. Future funding requested in 2013 budget.

SMALL BUSINESS PARTICIPATION

This contract “piggy-backs” onto the Western States Contracting Alliance (WSCA) contract for Dell, Inc. As such, goals for participation were not established by Sound Transit.

EQUAL EMPLOYMENT WORKFORCE PROFILE

101,800 employees; 51% people of color; 31% women.

BACKGROUND

This is an annual contract for sustaining technology hardware procurements. Sound Transit has procured technology hardware through a similar method for the past eight years; each with an annual contract to cover planned expenses.

ENVIRONMENTAL COMPLIANCE

JI 8/24/2012

TIME CONSTRAINTS

A one month delay would not significantly impact planned hardware procurements. If this action is not approved, IT would need to individually procure products and services for hardware/systems as required by the agency.

PUBLIC INVOLVEMENT

Not applicable to this action

LEGAL REVIEW

JW 08/29/12

MOTION NO. M2012-61

A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract with Dell, Inc., for technology hardware purchases and hardware maintenance services for a total authorized contract amount not to exceed \$900,000.

BACKGROUND:

This is an annual contract for sustaining technology hardware procurements. Procurements will include the replacement of aging hardware and the purchase of new hardware for approved agency projects for approximately 900 Sound Transit FTEs and consulting staff.

As a general guideline, aged hardware including computer workstations, monitors and servers are budgeted for replacement after 4-5 years. Actual replacement of aged hardware is based on equipment performance, supportability, and cost to maintain to insure the agency enjoys the longest possible useful life from every asset. Additional hardware is needed to support Agency growth. The request includes sufficient funds for planned staff and consultant growth over the next 12 months. This contract piggy-backs on the Western States Contracting Alliance (WSCA) for Dell Business Solutions Hardware. Using the WSCA allows Sound Transit to take advantage of a 15% to 40% discount afforded by this multi-agency procurement mechanism.

Sound Transit has procured technology hardware through a similar method for the past eight years; each with an annual contract to cover planned expenses.

MOTION:


It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract with Dell, Inc., for technology hardware purchases and hardware maintenance services for a total authorized contract amount not to exceed \$900,000.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on September 6, 2012.



Paul Roberts
Operations and Administration Committee Chair

ATTEST:



Marcia Walker
Board Administrator