

**MOTION NO. M2013-37**  
**Contract for System-Wide Security Services**

<b>MEETING:</b>	<b>DATE:</b>	<b>TYPE OF ACTION:</b>	<b>STAFF CONTACT:</b>	<b>PHONE:</b>
Operations and Administrative Committee	06/06/2013	Recommendation to Board	Bonnie Todd, Executive Director	206-398-5367
Board	06/27/2013	Final Action	<b>Ken Cummins, Chief Security Officer</b>	206-398-5322

**PROPOSED ACTION**

Authorizes the chief executive officer to execute a five-year contract with Securitas Security Services USA, Inc. to provide system-wide security services for a total authorized contract amount not to exceed \$41,422,000.

**KEY FEATURES SUMMARY**

- This contract provides security services for 45 facilities in King, Pierce and Snohomish counties and for Sounder, Link and Tacoma Link services. This contract excludes security for facilities and service covered by existing partner agreements, i.e. the Downtown Seattle Transit Tunnel, Tacoma Dome Station and ST Express bus service.
- This contract provides security services based on forecasted increases in ridership and facilities expansion through 2018. Services provided in this contract include transit security, fare enforcement and Security Operation Center (SOC) operations based on an approved schedule and set rates.
- This contract allows for additional unscheduled and incidental special services when required for special events and other short-term coverage needs.
- This contract will be effective on September 1, 2013.

**BACKGROUND**

Sound Transit’s security program consists of three parts: Sound Transit’s Security Division; Sound Transit Police provided by the King County Sheriff’s Office; and Sound Transit’s contracted security provider. The contracted security provider is responsible for delivering security staff and services in three areas:

- Transit Security Unit provides customer service, inspection of critical infrastructure, uniformed presence and patrols for Sounder, Tacoma Link, and Central Link and ST Express facilities.
- Fare Enforcement Unit provides customer service, security and fare inspection on Central Link and Sounder service.
- SOC provides 24/7 dispatch and security phone response for Sound Transit customers and employees with safety or security concerns. The SOC also serves as a hub for information to Station Agents and Security personnel during service interruptions and monitors CCTV and Customer Emergency Call Stations.

This five-year contract provides Sound Transit service through the opening of the University Link Extension in 2016 and forecasted increases in ridership in 2017-18.

Securitas Security Services USA, Inc. was selected through a competitive process to provide system-wide security services not covered by existing agreements with partner agencies. A Request for Proposal (RFP) was issued in February 2013. Seven proposals were submitted. Two

were invited to resubmit a revised proposal and costs. Securitas Security Services USA, Inc. was selected as the proposer that will provide the best quality service at the best value to Sound Transit.

**FISCAL IMPACT**

The proposed action will be funded from Service Delivery modal budgets including Sounder Commuter rail, ST Express bus, Central, Tacoma Link light rail and Operations Department budget. Estimated expenditure for 2013 is \$2.5 million and is within the financial capacity of the 2013 Service Delivery and Department security and safety budget.

Estimated costs for the future years will be included in the future annual budgeting process.

Current Year Operations Maintenance Budget	Adopted 2013 Budget	Spent and Committed to date in 2013	Contract Expenditures 2013	Remaining 2013 Budget
Sounder Security & Safety	3,289	2,191	743	355
ST Express Security & Safety	1,475	1,082	363	30
Central Link Security & Safety	8,544	6,480	1,208	856
Tacoma Link Security & Safety	382	228	123	31
<b>Total Service Delivery Security &amp; Safety Budget</b>	<b>13,690</b>	<b>9,981</b>	<b>2,437</b>	<b>1,272</b>
Operations Staff Security & Safety Budget	159	50	30	79
<b>Total Operations Security &amp; Safety Budget</b>	<b>13,849</b>	<b>10,031</b>	<b>2,467</b>	<b>1,351</b>

Contract Spending Plan	Prior Year(s)			Total
	Spending	2013 Spending	Future Spending	
Securitas Security Services, USA		2,467	38,955	41,422

Contract Budget	Approved	Spent to Date	Proposed Action	Contract Value
Securitas Security Services, USA	-	-	41,422	41,422
Contingency	-	-	-	-
<b>Total Contract</b>	<b>-</b>	<b>-</b>	<b>41,422</b>	<b>41,422</b>
<b>Percent Contingency</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>0%</b>

**Notes:**

The budget for private security services is included in the Service Delivery security and safety budget within each mode. The budget for Union Station is included in the Operations Department budget. Security & Safety budget for all modes can be found on page 19 of the 2013 Adopted Budget book. The Security & Safety budget for Operations Department can be found on page 85 of the 2013 Adopted Budget book.

Spent and Committed to Date = YTD actuals + forecast.

**SMALL BUSINESS PARTICIPATION**

Proposers were not asked to prepare a plan for the participation of M/W/DBE or other small businesses as subcontractors. It was determined that subcontracting was not feasible as it was not in the best interest of Sound Transit to have more than one contractor provide services under the security contract.

## **EQUAL EMPLOYMENT WORKFORCE PROFILE**

87,755 employees; 26.08% women; 37.31% minorities.

## **TIME CONSTRAINTS**

A delay in approval of this contract could result in a shortened time frame for the selected contractor to mobilize staff, equipment, supplies and required submittals relative to the expiration of the current security contract. A delay would necessitate an extension of the current security contract for up to three months.

## **ENVIRONMENTAL REVIEW**

JI 5/17/2013

## **LEGAL REVIEW**

RM 5/30/13

**MOTION NO. M2013-37**

A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a five-year contract with Securitas Security Services USA, Inc. to provide system-wide security services for a total authorized contract amount not to exceed \$41,422,000.

**BACKGROUND:**

Sound Transit's security program consists of three parts: Sound Transit's Security Division; Sound Transit Police provided by the King County Sheriff's Office; and Sound Transit's contracted security provider. The contracted security provider is responsible for delivering security staff and services in three areas:

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**MOTION:**

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a five-year contract with Securitas Security Services USA, Inc. to provide system-wide security services for a total authorized contract amount not to exceed \$41,422,000.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on June 27, 2013.

  
Julia Patterson  
Board Vice Chair

ATTEST:

  
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Marcia Walker  
Board Administrator