



SOUND TRANSIT CAPITAL COMMITTEE MEETING
Summary Minutes
December 12, 2013

CALL TO ORDER

The meeting was called to order at 2:00 p.m. by Committee Chair Fred Butler, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

ROLL CALL

Chair

(P) Fred Butler, Issaquah Deputy Council President

Vice Chair

(P) Richard Conlin, Seattle Councilmember

Boardmembers

(P) Claudia Balducci, Bellevue Councilmember

(A) Dave Earling, Edmonds Mayor

(A) Pat McCarthy, Pierce County Executive

(P) Mike McGinn, Seattle Mayor

(A) Julia Patterson, King County Councilmember

(P) Larry Phillips, King County Councilmember

(A) Pete von Reichbauer, King County Councilmember

Marcia Walker, Board Administrator, announced that a quorum of the Committee was present at roll call.

REPORT OF THE CHAIR

Committee Chair Butler reported that this is the final Capital Committee meeting of the year.

CEO REPORT

CEO Joni Earl introduced Joe Timmons, Board Coordinator/Policy Analyst in Board Administration and welcomed him to Sound Transit.

REPORTS TO THE COMMITTEE

There were no reports to the Committee.

2014 BUDGET: PROJECT DELIVERY BUDGET AND TRANSIT IMPROVEMENT PLAN REVIEW

Chair Butler announced that the Committee would consider three actions related to the Project Delivery portion of the Proposed 2014 Budget – budget amendments, cash flow change requests, and the motion to forward recommendations to the Board. The Committee would act on each budget amendment separately and vote on the cash flow adjustments as a group. Pete Rogness, Director of Budget and Financial Planning, provided information regarding the budget amendments and cash flow change requests.

Budget Amendments

Budget Amendment - Central Link Card Readers Increased Administrative and Inspection Support

Increase administrative and inspection support for Central Link card readers to add \$50,000 to the lifetime budget to cover additional administrative costs, inspection costs and provide a contingency. The 2014 annual budget is updated to match the current work plan.

Total 2014 Annual Amendment: \$123,359

Total Lifetime Amendment: \$50,000

It was moved by Boardmember Conlin, seconded by Boardmember Phillips, and carried by unanimous vote that the amendment be approved.

Budget Amendment: Tacoma Trestle Track and Signal – Right-of-Way Acquisition

Increase of \$2.9 million to the 2014 annual budget and \$1.7 million to the lifetime budget to accelerate property/ROW acquisition to meet compliance requirements of a recently awarded TIGER V Grant.

Total 2014 Annual Amendment: \$2,932,000
Total Lifetime Amendment: \$1,687,520

It was moved by Boardmember Phillips, seconded by Boardmember Conlin, and carried by unanimous vote that the amendment be approved.

Budget Amendment: Lakewood Station Improvements - Grant Match

Shift \$110,000 of project budget from 2015 to 2014 for a local grant match for a grant applied for by the City of Lakewood, and administrative costs, to be used if the grant is awarded. The balance of the uncommitted lifetime budget of \$806,399 will be defunded from the project.

Total 2014 Annual Amendment: \$110,000
Total Lifetime Amendment: (\$806,399)

It was moved by Boardmember Conlin, seconded by Boardmember Phillips, and carried by unanimous vote that the amendment be approved.

Budget Amendment: Signage Improvements - New Project

Establish a new project that includes budget for signage improvements: \$15,000 at Airport Station, \$350,000 for connection between the station and airport, and \$25,000 at Westlake Station entrances and mezzanine. The \$350,000 portion of the amendment is for design, fabrication, and installation of a wayfinding system within the Sea-Tac Airport parking garage. The estimated budget was based on the costs for comparable wayfinding systems. The budget also includes funding for administrative costs, construction management and contingency.

Total 2014 Annual Amendment: \$491,000
Total Lifetime Amendment: \$491,000

It was moved by Boardmember Balducci, seconded by Boardmember Conlin, and carried by unanimous vote that the amendment be approved.

Budget Amendment: Initial Segment – Follow-On Costs

Increase the annual 2014 budget and lifetime budget for the Link Initial Segment by \$905,000 and reduce the project savings reported in the 2014 Proposed Budget document from \$6M to \$5.054M for follow-on costs.

Total 2014 Annual Amendment: \$905,000
Total Lifetime Amendment: \$946,000

It was moved by Boardmember Conlin, seconded by Boardmember Phillips, and carried by unanimous vote that the amendment be approved.

Budget Amendment: East Link – Entrance Ramps from I-90 to Bellevue Way

Add \$7 million to the annual 2014 budget and \$14.7 million to the lifetime budget to fund completion of final design and construction of the East Link entrance ramps from I-90 to Bellevue Way.

Total 2014 Annual Amendment: \$7,000,000
Total Lifetime Amendment: \$14,700,000

Boardmember Balducci requested Sound Transit work with other transportation agencies to minimize the traffic and congestion impacts.

It was moved by Boardmember Balducci, seconded by Boardmember Conlin, and carried by unanimous vote that the amendment be approved.

Budget Amendment: Link Operations and Maintenance Satellite Facility – Adjustment for property acquisition
Decrease the 2014 annual budget by \$44,000 and increase the lifetime budget by \$44,000.

Total 2014 Annual Amendment: (\$44,000)
Total Lifetime Amendment: \$44,000

Mr. Rogness noted that there was an error in the document, therefore what was read into the record was incorrect. The decrease in the 2014 annual budget is \$44,000, not \$839,756 shown in the document.

It was moved by Boardmember Phillips, seconded by Boardmember Balducci, and carried by unanimous vote that the amendment be approved.

Budget Amendment - Rainier Avenue Arterial Improvements

Decrease the 2014 annual budget by \$669,000 and the lifetime budget by \$375,025.

Total 2014 Annual Amendment: (\$669,000)
Total Lifetime Amendment: (\$375,025)

It was moved by Boardmember Conlin, seconded by Boardmember Phillips, and carried by unanimous vote that the amendment be approved.

Budget Amendment: East King County Program Reserve

Transfer \$375,025 from the Rainier Avenue Improvements project to the East King County Program Reserve.

Total 2014 Annual Amendment: \$0
Total Lifetime Amendment: \$375,025

In response to a question from Boardmember Conlin, Mr. Rogness clarified that the Rainier Avenue identified in the amendment is located in Renton, not in Seattle.

It was moved by Boardmember Balducci, seconded by Boardmember Conlin, and carried by unanimous vote that this amendment be approved as presented.

Budget Amendment: Tacoma Link Fare Collection Implementation – New Project

Increase the 2014 annual budget and the lifetime budget by \$513,833

Total 2014 Annual Amendment: \$513,833
Total Lifetime Amendment: \$513,833

It was moved by Boardmember Phillips, seconded by Boardmember Conlin, and carried by unanimous vote that this amendment be approved as presented.

Budget Amendment: Bus Maintenance Facility – Community Transit Bus Base Paving

Increase the 2014 annual budget by \$1,272,751.

Total 2014 Amendment: \$1,272,751
Total Lifetime Amendment: \$0

It was moved by Boardmember Phillips, seconded by Boardmember Conlin, and carried by unanimous vote that the amendment be approved.

Budget Amendment: Security Enhancements – Increased Contract Costs

Increase the 2014 annual budget and the lifetime budget by \$81,000.

Total 2014 Annual Amendment: \$81,000
Total Lifetime Amendment: \$81,000

It was moved by Boardmember Conlin, seconded by Boardmember Phillips, and carried by unanimous vote that the amendment be approved.

Cash Flow Changes

Mr. Rogness explained that cash flow changes have become part of Sound Transit's standard budget process. Project budgets are typically developed during May or June, but because of the fluctuating nature of capital projects, staff reexamines project budgets in September to determine if budget changes have occurred. Of the 99 projects included in the 2014 budget, 20 have cash flow adjustments. Four projects reduce expected expenditures in 2014, 12 increase expected expenditures in 2014, and four have no change to the annual expenditures and only shift dollars between project phases. The cash flow changes total \$5,095,000, with all being shifts in annual cash flows and resulting in no impacts to total project lifetime budgets.

It was moved by Boardmember Phillips, seconded by Boardmember Conlin, and carried by unanimous vote that the cash flow changes be approved as presented.

Motion No. M2013-108: Forwarding the Project Delivery portion of the Proposed 2014 Budget and Proposed 2014 Transit Improvement Plan (including any amendments approved by the Committee) to the Board of Directors for consideration

It was moved by Boardmember Conlin, seconded by Boardmembers Phillips, and carried by unanimous vote to forward the Proposed 2014 Budget and the Proposed 2014 Transit Improvement Plan, including amendments approved by the Committee, to the Board with a do-pass recommendation.

PUBLIC COMMENT

None.

BUSINESS ITEMS

Motion No. M2013-109: Authorizing the chief executive officer to execute a contract with Safeware, Inc., to supply and install software for the Security Enhancements Project in the amount of \$618,824, with a 15% contingency of \$92,824, for a total authorized contract amount not to exceed \$711,648

Brian McCartan, Executive Director of Finance and Information Technology and Chris Jefferies, Information Technology Transit Systems Manager, presented the staff report

Mr. Jefferies explained that the action approves a contract with Safeware, Inc. for software that will allow the Security Operations Center (SOC) to view all of the Sounder, ST Express and Link cameras. Currently the Link cameras cannot be viewed by SOC. The contract includes a five-year agreement for software maintenance.

It was moved by Boardmember Phillips, seconded by Boardmember Balducci, and carried by unanimous vote that Motion No. M2013-109 be approved as presented.

Motion No. M2013-110: Authorizing the chief executive officer to execute the Agreement Between the City of Redmond, the Central Puget Sound Regional Transit Authority, and with the Microsoft Corporation for the Overlake Transit Center within the East Link Extension

Ron Lewis, East Link Executive Project Director recognized Don Billen, East Link Deputy Project Director, Joel Pfundt, City of Redmond Program Manager, and Jim Stanton, Microsoft Sr. Community Affairs Manager for their outstanding work in developing the agreement.

Mr. Billen explained that the agreement between Sound Transit, Microsoft, and the City of Redmond provides for collaboration on the Overlake Transit Center improvements and the pedestrian-bicycle bridge. Microsoft has committed approximately \$33 million for Sound Transit to manage the design and construction of the improvements and enhancements. The agreement identifies how Sound Transit will address construction impacts that affect Microsoft and the surrounding area. The City of Redmond will own and

maintain the pedestrian/bicycle bridge and will consider vacating a portion of NE 36th that is needed for the East Link Extension.

Mr. Stanton commented that Microsoft supports providing multi-modal access for employees at the Overlake Transit Center and is excited about the partnership. Mr. Pfundt indicated that City of Redmond is also excited. Chair Butler commented that the agreement is a great example of a public-private partnership that benefits of all parties.

It was moved by Boardmember Balducci, seconded by Boardmember Phillips, and carried by unanimous vote that Motion No. M2013-110 be forwarded to the Board with a do-pass recommendation.

Resolution No. R2013-31: Amending the Adopted 2013 Budget for the East Link Extension to (a) increase the 2013 Annual Budget by \$473,000 and (b) increase the Project Lifetime Budget by \$4,028,000 for Overlake Transit Center improvements being funded by an agreement with the Microsoft Corporation

It was moved by Boardmember Balducci, seconded by Boardmember Conlin, and carried by unanimous vote that Resolution No. R2013-31 be forwarded to the Board with a do-pass recommendation.

Motion No. M2013-111: Authorizing the chief executive officer to execute a contract amendment with H-J-H Final Design Partners, a joint venture of HNTB Corporation, Jacobs Engineering Group, Inc., and Hatch Mott MacDonald, for additional design services for the Overlake Transit Center within the East Link Extension in the amount of \$1,300,000 for a new total authorized contract amount not to exceed \$90,922,585

It was moved by Boardmember Balducci, seconded by Boardmember Conlin, and carried by unanimous vote that Motion No. M2013-111 be forwarded to the Board with a do-pass recommendation.

Motion No. M2013-112: Authorizing the chief executive officer to execute a task order agreement with the Washington State Department of Transportation for construction services for Stage 3A the Bellevue Way East-North Ramp, an element of East Link Extension, in the amount of \$10,290,845, with a 10% contingency of \$1,029,085, for a total authorized contract amount not to exceed \$11,319,930

Jim Edwards, Deputy Executive Director of Design and Engineering, presented the staff report. The purpose of the task order is to shift I-90 to the south to allow the I-90 ramps to function effectively.

In response to a question from Boardmember Balducci, Mr. Edwards clarified that the amount of the task order is correct. WSDOT determined the cost estimate and Sound Transit has verified the amount.

It was moved by Boardmember Balducci, seconded by Boardmember Conlin, and carried by unanimous vote that Motion No. M2013-112 be forwarded to the Board with a do-pass recommendation.

Resolution No. R2013-32: Approving a declaration of surplus real property by the chief executive officer, including the method of disposition for using future proceeds from selling or leasing the property and use the proceeds to reduce the gross project cost of another FTA eligible capital transit project

Roger Hansen, Director of Real Property, and Scott Kirkpatrick, Transit-Oriented Development Manager, presented the staff report.

It was moved by Boardmember Conlin, seconded by Boardmember Phillips, and carried by unanimous vote that Resolution No. R2013-32 be forwarded to the Board with a do-pass recommendation.

At 3:07 p.m., Chair Butler called a recess; the meeting resumed at 3:12 p.m.

Motion No. M2013-113: Authorizing the chief executive officer to assign a contract previously executed with Wabtec Corporation to its subsidiary Xorail, Inc. for the design and installation of a Positive Train Control system on Sounder vehicles and Sound Transit-owned rail right of way in the amount of \$34,064,839, with a 10% contingency of \$3,406,484, for a total authorized contract amount not to exceed \$37,471,323

Eric Beckman, Project Director, presented the staff report. The Sound Transit Board approved a contract with Wabtec Corporation earlier in the year. After the contract was executed, Wabtec requested the contract be reassigned to Xorail, Inc., a subsidiary of Wabtec Corporation. Sound Transit has reviewed the reassignment and it will not generate additional obligations or change the scope of the contract.

It was moved by Boardmember Phillips, seconded by Boardmember Conlin, and carried by unanimous vote that Motion No. M2013-113 be forwarded to the Board with a do-pass recommendation.

Motion No. M2013-114: Authorizing the chief executive officer to execute a sole source contract with Meteorcomm, LLC to provide Interoperable Train Control software and associated licenses for the Positive Train Control system in the amount of \$392,968 with a 10% contingency of \$39,297, for a total authorized contract amount not to exceed \$432,265

Eric Beckman, Project Director, presented the staff report. The action supports the initial purchase of the Positive Train Control license and three years of ongoing maintenance. The contract provides a direct relationship with Meteorcomm to meet the ongoing federal obligation to provide specific software for radios onboard Sound Transit locomotives.

It was moved by Boardmember Phillips, seconded by Boardmember Conlin, and carried by unanimous vote that Motion No. M2013-113 be forwarded to the Board with a do-pass recommendation.

EXECUTIVE SESSION

None.

OTHER BUSINESS

CEO Joni Earl acknowledged that Boardmember Conlin and Boardmember McGinn will be leaving the Sound Transit Board at the end of the year. She thanked them for their dedication and service on the Capital Committee. Chair Butler also thanked Boardmembers Conlin and McGinn for their work on the Committee and Board. Boardmember Conlin complimented Chair Butler's leadership as Committee Chair and thanked Ms. Earl and Sound Transit staff.

NEXT MEETING

Thursday, January 9, 2014
1:30 p.m. to 4:00 p.m.
Ruth Fisher Boardroom

ADJOURN

The meeting was adjourned at 3:19 p.m.



Fred Butler
Capital Committee Chair

ATTEST:



Marcia Walker
Board Administrator

APPROVED on February 13, 2014, JAT