

SOUND TRANSIT BOARD MEETING

Summary Minutes

April 24, 2014

CALL TO ORDER

The meeting was called to order at 1:34 p.m. by Chair Dow Constantine, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

ROLL CALL

Chair

(P) Dow Constantine, King County Executive

Vice Chairs

(P) Marilyn Strickland, City of Tacoma Mayor

(P) Paul Roberts, Everett Councilmember

Boardmembers

(P) Claudia Balducci, City of Bellevue Mayor

(P) Fred Butler, City of Issaquah Mayor

(P) Dave Earling, City of Edmonds Mayor

(P) David Enslow, City of Sumner Mayor

(P) John Lovick, Snohomish County Executive

(A) John Marchione, City of Redmond Mayor

(P) Pat McCarthy, Pierce County Executive

(P) Joe McDermott, King County Council Vice Chair

(A) Ed Murray, City of Seattle Mayor

(P) Mary Moss, Lakewood Councilmember

(P) Mike O'Brien, Seattle Councilmember

(P) Amy Scarton, WSDOT Assistant Secretary of
Community and Economic Development

(A) Larry Phillips, King County Council Chair

(P) Dave Uptegrove, King County Councilmember

(P) Peter von Reichbauer, King County
Councilmember

Ms. Marcia Walker, Board Administrator announced that a quorum of the Board was present at roll call.

REPORT OF THE CHAIR

Chair Constantine noted that the agenda would be changed to reverse the order of the two reports listed on today's agenda. The report on the Excess Property Surplus Disposition Program and 2014 TOD Strategic Plan would be presented first.

Boardmember request to participate via teleconference

Chair Constantine announced that Boardmember von Reichbauer asked to participate in today's meeting by telephone. The Board Rules and Operating Procedures allow members to attend meetings by teleconference with a two-thirds affirmative vote of those members in attendance.

It was moved by Vice Chair Strickland, seconded by Boardmember Roberts, and carried by majority vote that Boardmember von Reichbauer be allowed to participate in the Board meeting by telephone, with Boardmember McDermott voting in the minority.

Lynnwood Link Update

Chair Constantine asked Capital Committee Chair Fred Butler to comment on the Lynnwood Link Update that was received by the Capital Committee earlier this month. The Board identified a preferred alternative late last year, following the Draft EIS and public comment. At the April Capital Committee meeting, Sound Transit staff reported on a number of design refinements and options that were included as part of the preferred alternative. These included:

- Possible improvements to the alignment and station layout in Lynnwood, as supported by the city;
- The possibility of additional parking in Lynnwood and Mountlake Terrace;
- Alignment refinements and a new location for a possible station at 220th street in Mountlake Terrace;
- Ensuring that access is maintained to the Latvian Lutheran Church in north Seattle; and

- Possible improvements to pedestrian connections at the 185th Street station in Shoreline, and an alternate site for a parking garage there.

The Capital Committee did not take formal action but provided additional guidance to staff for the preparation of the FEIS and continued preliminary design. The Committee felt that although the refinements to the preferred alternative in Lynnwood add some cost, they are promising and should be included as design and analysis progresses. The Committee also asked staff to continue to explore the option of an additional station at 220th street on property that the Edmonds School District is selling, and indicated that the 1,500 new park-and-ride spaces included in the preferred alternative are an appropriate amount and that staff does not need to advance designs for additional parking.

The environmental analysis and preliminary engineering is scheduled to be completed this year, and publication of the Final EIS is scheduled in early 2015. This schedule will allow the Board to select the project to build in spring 2015, and the Federal Transit Administration to authorize final design in summer 2015.

Boardmember Butler also noted that an updated animated simulation of the preferred alternative is now available on the Lynnwood Link Extension project page on the Sound Transit website for the Board and public to view.

CHIEF EXECUTIVE OFFICER'S REPORT

Chair Constantine noted that CEO Joni Earl is out on medical leave, so Mike Harbour, Deputy CEO would give the CEO Report.

Mr. Harbour announced that Sound Transit was selected by the Transportation Security Administration (TSA) as one of only six rail and mass transit agencies in the nation to receive a "gold standard" for its security program. The TSA looked at security plans, security training, drills or exercise programs, public outreach efforts and background check programs. Through this assessment, the TSA looks for opportunities to enhance security. Sound Transit earned the "gold standard" by attaining high scores in all categories.

Mr. Harbour also announced that next week, Sound Transit will be dedicating the first Tunnel Boring Machine that will be used for the Northgate Link Extension. The first machine was just assembled at the Maple Leaf Portal and is ready to begin its trip south along the 3.6-mile tunnel route. The Northgate Link Extension includes stations in the University District, the Roosevelt neighborhood, and at Northgate and is expected to begin service in 2021.

REPORTS TO THE BOARD

Excess Property Surplus Disposition Program and 2014 Transit-Oriented Development Strategic Plan

Roger Hansen, Director of Real Property, and Ric Ilgenfritz, Executive Director of PEPD reviewed the program and Transit-Oriented Development (TOD) strategic plan. The Real Property Inventory and Utilization Plan identifies properties owned by Sound Transit that are no longer needed for a transit purpose and includes strategies for disposing of them. Sound Transit's goal is to dispose of the properties in a manner that provides an appropriate return to Sound Transit so that funds can be used for future transit uses. Most properties were acquired with federal participation, so Sound Transit is required to follow FTA guidelines in the management and disposal of surplus properties. Sound Transit only acquires property to build or operate transit. The properties are involved in construction for staging, storage and supplies and are managed by contractors until construction is complete. After construction, the property is categorized based on its utilization and either becomes part of Sound Transit's operating right-of-way, such as a station or guideway, or it is categorized as excess. Sound Transit categorizes excess properties including determining properties that have TOD potential.

The Board's TOD policy includes encouraging TOD by engaging at all levels of planning, supporting Agency TOD and Community TOD and involvement in early TOD assessments. Early involvement for assessing TOD opportunities occurs in the alignment selection phases of expansion planning. Sound Transit also looks for opportunities to cooperate and facilitate partnerships with stakeholders within the district: local jurisdictions,

community institutions, and private developers. There are currently three TOD projects in process. Artspace USA's Mount Baker Lofts are scheduled to be completed this summer and include 57 affordable family residences with ground floor commercial immediately east of the light rail station. The Board approved the surplus land sale in November 2010. The project has no residential or commercial on-site parking, provides internal bicycle storage for tenants, and its ground floor commercial spaces are substantially leased. Negotiations have begun with Mercy Housing Northwest for a TOD site near Othello Station. Sound Transit is in a partnership with the City of Seattle's Office of Housing, which will provide HUD funding for the land purchase and City Housing Levy funding for 108 affordable residences, including workforce housing. The building's ground floor offices will house Mercy's 18-member staff. The Board approved the property surplus in December 2013. The third project is for Capitol Hill Station TOD. A request for qualifications process resulted in 32 developer responses this March for one or more of the four sites. The next step will be for a short list for each site to submit proposals in September. Of approximately 400 residential units, 36% will be affordable under Sound Transit's development agreement with the City of Seattle at a location where no affordability was required.

There are several properties that are being evaluated for future TOD opportunities, including the Beacon Hill tunnel East Portal property, the Pine Street Triangle parcel, and adjacent to the Roosevelt Station. There are also two community TOD developments; the North Lot-Stadium Place development located near King Street Station, and the Station at Othello on the south end of the light rail platform. Mr. Ilgenfritz reviewed next steps for sites identified in the TOD portfolio. The activities to prepare sites for TOD opportunities will be funded out of the Surplus Disposition Program Budget. Boardmembers thanked staff for their work in preparing the Real Property Inventory and Utilization Plan and 2014 TOD Strategic Plan.

Chair Constantine moved the 2013 Sustainability Annual Report to take place after action items on today's agenda.

PUBLIC COMMENT

(Comments on file with the Board Administrator)

Paul W. Locke
Alex Zimmerman, StandUP-America
Sam Bellomio, StandUP-America
Will Knedlik

CONSENT AGENDA

Minutes of the March 27, 2014 Board Meeting

Voucher Certification for March 1, 2014 through March 31, 2014

Motion No. M2014-20: Adopting the Sound Transit Service Standards and Performance Measures–2014

Edition as guidelines for the on-going evaluation of Sound Transit's express bus, commuter rail and light rail services, and replaces the Sound Transit Service Standards and Performance Measures–2010 Edition.

Motion No. M2014-21: Authorizing the chief executive officer to execute a Service Outcomes Agreement with the Washington State Department of Transportation (WSDOT) and the National Railroad Passenger Corporation (Amtrak) and a Construction and Maintenance Agreement with WSDOT to implement a portion of the Cascade High Speed Rail Program on Sound Transit owned rail corridor.

Motion No. M2014-22: Authorizing the chief executive officer to negotiate and execute a cost reimbursement agreement with the Washington State Department of Transportation to reimburse Sound Transit an estimated amount of \$765,000 for preliminary engineering design services to design an extended passenger platform as part of the Tacoma Trestle Track & Signal Project.

Motion No. M2014-23: Authorizing the chief executive officer to execute a reciprocal agreement for mutual waiver of indirect costs with the Washington State Department of Transportation on projects that the agencies perform for each other.

Motion No. M2014-25: Authorizing the chief executive officer to add contract contingency for a contract with H-J-H Final Design Partners to provide final design services for the South Bellevue to Overlake Transit Center segment of the East Link Extension in the amount of \$4,390,000, for a new total authorized contract amount not to exceed \$95,312,585.

Motion No. M2014-26: Authorizing the chief executive officer to execute a contract amendment with Seattle Tunnel And Rail Team, Joint Venture, to provide additional construction management services for the University Link Extension in the amount of \$2,185,000, for a new total authorized contract amount not to exceed \$68,889,000.

Motion No. M2014-27: Authorizing the chief executive officer to execute a contract with Forma Construction Company to design and construct the Maintenance of Way Facility for the University Link Extension in the amount of \$11,998,725, with an 8% contingency of \$959,898, for a total authorized contract amount not to exceed \$12,958,623.

It was moved by Vice Chair Roberts, seconded by Vice Chair Strickland, and carried by unanimous vote that the consent agenda be approved as presented.

BUSINESS ITEMS

Items referred by the Capital Committee

Resolution No. R2014-03: (1) Amending the Adopted 2014 Budget to create the Point Defiance Bypass Project by (a) establishing a Project Lifetime Budget in the amount of \$6,400,000 and (b) establishing a 2014 Annual Project Budget of \$642,000 and (2) approving Gate 1 within Sound Transit's Phase Gate process.

Resolution No. R2014-03 was moved by Boardmember Butler and seconded by Boardmember Earling.

Capital Committee Chair Fred Butler spoke about the item referred by the Capital Committee.

<u>Ayes</u>		<u>Nays</u>
Claudia Balducci	Joe McDermott	Marilyn Strickland
Fred Butler	Mary Moss	Dave Upthegrove
Dave Earling	Mike O'Brien	Pete von Reichbauer
John Lovick	Larry Phillips	Dow Constantine
Pat McCarthy	Paul Roberts	

It was carried by the unanimous vote of 14 Boardmembers present that Resolution No. R2014-03 be approved as presented.

Resolution No. R2014-04: (1) Adopting the ST Express Mid-day Bus Storage project baseline schedule and budget by (a) amending the Adopted 2014 Lifetime Budget from \$777,000 to \$3,128,000, and (b) amending the Adopted 2014 Annual Budget from \$120,644 to \$2,133,045; and (2) approving Gates 5 and 6 within Sound Transit's Phase Gate process.

Resolution No. R2014-04 was moved by Boardmember Butler and seconded by Boardmember Moss.

Capital Committee Chair Fred Butler spoke about the item referred by the Capital Committee.

<u>Ayes</u>		<u>Nays</u>
Claudia Balducci	Joe McDermott	Marilyn Strickland
Fred Butler	Mary Moss	Dave Upthegrove
Dave Earling	Mike O'Brien	Pete von Reichbauer
John Lovick	Larry Phillips	Dow Constantine
Pat McCarthy	Paul Roberts	

It was carried by the unanimous vote of 14 Boardmembers present that Resolution No. R2014-04 be approved as presented.

Resolution No. R2014-05: Amending the Adopted 2014 Lifetime Budget for the Ticket Vending Machine project from \$9,218,384 to \$12,678,584 and (2) amending the Adopted 2014 Annual Budget for the project from \$545,000 to \$1,005,000 to provide funding to purchase Ticket Vending Machine equipment and services.

Resolution No. R2014-05 was moved by Boardmember Butler and seconded by Boardmember Moss.

Capital Committee Chair Fred Butler spoke about Resolution No. R2014-05 and Motion No. M2014-24 that were referred by the Capital Committee.

<u>Ayes</u>		<u>Nays</u>
Claudia Balducci	Joe McDermott	Marilyn Strickland
Fred Butler	Mary Moss	Dave Upthegrove
Dave Earling	Mike O'Brien	Pete von Reichbauer
John Lovick	Larry Phillips	Dow Constantine
Pat McCarthy	Paul Roberts	

It was carried by the unanimous vote of 14 Boardmembers present that Resolution No. R2014-05 be approved as presented.

Motion No. M2014-24: Authorizing the chief executive officer to execute a sole source contract with Scheidt & Bachmann USA, Inc. with a term of five years to provide ticket vending machines, repair parts and supplies, hardware and software maintenance services, and software upgrades for the Ticket Vending Machine program in the amount of \$10,042,417, with a 9% contingency of \$897,268, for a total authorized contract amount not to exceed \$10,939,685.

It was moved by Boardmember Butler, seconded by Boardmember Earling, and carried by unanimous vote that Motion No. M2014-24 be approved as presented.

Item not referred by Committee

Motion No. M2014-28: (1) Confirming authorization of payment of shared expenses related to the Interlocal Cooperation Agreement for the Design, Implementation, Operation and Maintenance of the Regional Fare Coordination System (ILA) based on the annual amount approved by the Sound Transit Board through adoption of the annual budget; (2) authorizing the chief executive officer to use the remaining amount of the ERG/Vix contract of \$4,384,016 for Sound Transit specific expenditures that are not paid through the ILA; and (3) confirming the chief executive officer's authority to serve as a member of the Joint Administrative Board created under the ILA.

Brian McCartan, Executive Director of Finance and Information Technology, gave the staff presentation. Vice Chair Roberts asked that the Board be kept informed about Sound Transit efforts to integrate with other transit partners in fare collection technology.

It was moved by Vice Chair Roberts, seconded by Vice Chair Strickland, and carried by unanimous vote that Motion No. M2014-28 be approved as presented.

REPORTS TO THE BOARD (CONTINUED)

2013 Sustainability Annual Report

Amy Shatzkin, Sustainability Manager, reviewed a report outlining Sound Transit's sustainability targets and accomplishments in 2013. Sound Transit's sustainability efforts began in 2007 when the Board created a sustainability initiative. A formal sustainability program has been in place since late 2010 that includes annual reports to the Board.

Sound Transit's service and ST2 expansion projects enable more people to travel affordably and reliably and reduce energy consumption and air pollution by getting more people out of their cars and onto transit. In 2013, Sound Transit services avoided more than 130,000 tons of greenhouse gas emissions due to riders using transit instead of cars. In addition to environmental benefits, Seattle drivers can save over \$11,000 a year by switching to transit, and use transit as an alternative to spending an average of 48 hours per year in traffic. In 2013, the agency completed 88% of the sustainability targets set for the year. The remaining targets will be completed in 2014. Some highlights from the 2013 sustainability targets include integrating rainwater

harvesting for irrigation and solar power into the East Link project, and registering the Angle lake Station for LEED Silver certification with the US Green Building Council. The station is on track to be the first LEED certified open-air transit station in the nation. Sound Transit is also implementing sustainable construction activities in Link light rail construction contracts for U District Station and four East Link stations by working with contractors to select and report on voluntary sustainability actions. The targets demonstrate that Sound Transit is making investments that return savings to the agency—four facility energy efficiency projects have already saved over \$100,000 or resulted in increased recycling and composting at our facilities.

Sound Transit has retained Gold Member signatory status for the American Public Transportation Association's Sustainability Commitment and is working towards Platinum status. The agency was also certified again to the ISO 14001 Standard for our Environmental and Sustainability Management System and received no audit findings. These accomplishments are shared by only a handful of other transit agencies nationwide.

In terms of environmental stewardship, the agency continues to deliver the highest level of environmental compliance. In 2013, for the second year in a row, there were no environmental permit violations for construction projects. In 2013 there were also reductions in energy use and greenhouse gas emissions per boarding, as ridership growth outpaced increased energy use. Sound Transit also lowered overall operating expenses per boarding and implemented four energy efficiency retrofit projects.

For 2014, Sound Transit will integrate sustainability into long range and system planning as well as planning for the Lynwood Link Extension. This will allow Sound Transit to address and finance green infrastructure, access and TOD from the earliest stages of planning. The agency will also continue to explore opportunities to enhance air quality and other sustainability practices at construction sites and institutionalize energy, water and waste efficiency as part of everyday business.

EXECUTIVE SESSION

None.

OTHER BUSINESS

Chair Constantine noted that Keith McGlashan, Shoreline City Councilmember attended today's meeting.

NEXT MEETING

Thursday, May 22, 2014
1:30 to 4:00 p.m.
Ruth Fisher Boardroom

ADJOURN

It was moved by Boardmember McDermott, seconded by Boardmember Roberts and carried by unanimous vote to adjourn the meeting.

The meeting was adjourned at 2:53 p.m.



Paul Roberts
Board Vice Chair

ATTEST:



Marcia Walker
Board Administrator

APPROVED on May 22, 2014, KWF