

MOTION NO. M2015-102

Contract with Cardno GS, Inc. for On-Call Asset Management Services

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operation and Administration Committee	11/05/2015	Final Action	Brian McCartan, FIT Executive Director

PROPOSED ACTION

Authorizes the chief executive officer to execute a four-year contract, with two one-year options to extend with Cardno GS, Inc. to provide asset management professional services for a total authorized contract amount not to exceed \$600,000.

KEY FEATURES SUMMARY

- This contract would provide the agency with specialized professional services necessary to meet agency regulatory requirements and to build effective programs to protect and preserve the agency's rapidly expanding asset base.
- The scope of services under this contract includes:
 - Development of effective program governance;
 - Identifying and meeting regulatory requirements;
 - Establishment of effective program management;
 - An inventory assessment and control, and a condition assessment;
 - Financial modeling and forecasting;
 - Data Management;
 - Definition of service level requirements;
 - Maintenance planning;
 - Criticality and Risk Assessment;
 - Contingency planning;
 - Development of performance indicators; and
 - Training.
- Work will be assigned on a task order basis, with pricing established either on an hourly or a per-task basis.
- The contract amount requested is intended to cover the initial four-year contract and does not include funding for the two one-year options to extend.
- Cardno GS, Inc. is one of three firms selected through a standard Request for Proposals process. Three contracts are necessary to alleviate potential conflicts of interest, provide flexibility in scheduling, and provide a broad pool of subject matter experts. When appropriate, more than one firm will bid on a task to ensure competitive pricing.

BACKGROUND

Sound Transit's regional transit system currently consists of over \$5 billion in fielded assets including commuter rail, light rail, regional express bus and administrative rolling stock, facilities and civil infrastructure. System assets are estimated to reach over \$20 billion by 2025.

Since 2005, the agency has been building an enterprise asset management system to effectively manage its asset base to meet all service and statutory requirements to keep its system in a "state

of good repair” while minimizing system lifecycle costs. The agency has made substantial progress in development of its asset management systems, including implementation of an enterprise wide asset management information system (AssetWorks).

A Request for Proposals was advertised in July 2015, eight proposals were submitted, reviewed and evaluated by competitive process. Three firms were selected as most qualified to provide the on-call asset management professional services and were asked to provide a Best And Final Offer (BAFO). The firms are Parson Brinckerhoff, Inc., CH2M HILL, Inc. and Cardno GS, Inc. Staff is seeking Operations and Administration Committee approval of contracts with the other two qualified firms under Motion Nos. M2015-100 and M2015-101.

FISCAL INFORMATION

The proposed action will be funded from the Finance and Information Technology (FIT) budget. The 2015 FIT budget includes \$1,490,000 for consultant/management service related work and within that \$100,000 is specifically budgeted for Asset Management Services. Spending for future years during the life of the contract will be included in the annual budgeting process.

Current Year Budget	Adopted 2015 Budget	Spent to date in 2015	Future 2015 Contract Expenditures	Remaining 2015 Budget
Finance and Information Technology Services				-
Consultant/Management Services	1,490	557	25	908
Services Total	1,490	557	25	908

Contract Spending Plan	Prior Year(s) Spending	2015 Future Spending	Future Spending	Total
Cardno GS Inc.	-	25	575	600

Contract Budget	Current Approved Contract Value	Spent to Date	Proposed Action	Proposed Total Contract Value
Cardno GS Inc.	-	-	600	600
Contingency	-	-	-	-
Total	-	-	600	600
Percent Contingency	-	-	0%	0%

Notes:

Budget for this item is located on page 87 of the Adopted 2015 Budget, under the "Services" category. Year to date spending reflects expenses thru September 30, 2015.

SMALL BUSINESS/DBE PARTICIPATION

Sound Transit promotes and encourages small business participation and Disadvantaged Business Enterprises (DBEs). Consistent with Sound Transit Policies and Federal Regulations, Sound Transit established a Small Business goals for this contract. These goals were based upon an examination of subcontracting opportunities contained in the work of this contract and the number of Small Businesses/DBE’s available to perform such subcontracting work.

For this specific contract, the following goals were set and the successful Proposer has committed to the following Small Business Participation:

Small Business Goals
 Sound Transit Goal: 15%
 Commitment:
 Small Business: 20%
 DBE: 10%

Subconsultant	Business Type	% of Work	Amount
Akana, Inc.	DBE	5%	\$10,000.00
Chudgar	DBE	5%	\$10,000.00
BrN Engineering	SBE	5%	\$10,000.00
Access Sciences Corp.	SBE	5%	\$10,000.00
Total		20%	\$40,000.00

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

A one-month delay would not create a significant impact to the project schedule.

ENVIRONMENTAL REVIEW

JI 10/20/2015

LEGAL REVIEW

LA 30 Oct 2015

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MOTION:

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer to execute a four-year contract, with two one-year options to extend with Cardno GS, Inc. to provide asset management professional services for a total authorized contract amount not to exceed \$600,000.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on November 5, 2015.



John Marchione

Operations and Administration Committee Vice Chair

ATTEST:



Kathryn Flores
Board Administrator