

MOTION NO. M2015-36

Contract Amendment for Technology Hardware and Hardware Maintenance Services

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	06/04/2015	Final Action	Jason Weiss, CIO Garv Nayyar, IT Manager

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract amendment with Dell, Inc. to provide technology hardware and hardware maintenance services through September 2015, in the amount of \$761,720, for a total authorized contract amount not to exceed \$953,345.

KEY FEATURES SUMMARY

- Sound Transit currently uses a Washington State Department of Enterprise Services (DES) Master Contract with Dell, Inc. to provide agency-wide technology hardware and hardware maintenance at all its facilities. This contract amendment will provide funding through September 2015.
- Sound Transit will use this contract to:
 - replace aging hardware;
 - purchase new hardware for approved agency projects for Sound Transit FTEs and consulting staff;
 - purchase operating software and software maintenance; and
 - procure maintenance renewals for servers and disk storage units.
- Sound Transit uses the Washington State Department of Enterprise Services (DES) Dell Master Contract to purchase these goods and services. Using the DES Master Contract allows Sound Transit to take advantage of a 15% to 40% discount.
- The original contract was executed under the CEO's authority in the amount of \$191,625. At that time, the DES Master Contract was scheduled to expire within three months. The DES Master Contract has now been extended six more months through September 30, 2015.
- This action will provide the funding needed to provide services through September 2015 when a DES Dell Master Contract should be final.
- Once a new multi-year DES Master Contract is in place, staff will return to the Board to request authorization for a multi-year contract for technology hardware and hardware maintenance services.

BACKGROUND

Sound Transit has procured technology hardware through an annual piggy-back contract for the past ten years. Sound Transit anticipated that a new multi-year contract would be available in January 2015 through the Washington State Department of Enterprise Services, but the existing Master Contract was extended through March 2015. A contract was executed under the CEO's authority to provide funding for agency-wide technology hardware and hardware maintenance through March 2015. The DES Master Contract has now been extended six more months through September 30, 2015.

The additional requested authority is needed to provide continuity of services until the new multi-year Master Contract is finalized by DES. The authority will be used to procure workstations for employees and co-located consultants needing new hardware to replace aged workstations. This

contract also includes provisions for maintenance renewals on server hardware required to support approved technology projects. The maintenance services procured through this contract will allow the agency to maintain round the clock support for workstations, laptops, servers, storage and monitors with a four hour response time and next business day parts replacement.

DES participates in the National Association of State Procurement Officials in which states join together in cooperative multi-state contracting in order to achieve cost-effective and efficient acquisition of quality products and services.

FISCAL IMPACT

This blanket contract will be used for technology hardware and hardware maintenance services in support of all Sound Transit's facilities. Additionally, funding for this contract will come from IT capital for technology hardware upgrades and the staff operating budgets for any hardware maintenance performed. The hardware and maintenance work described in the proposed action will be assigned on a demand basis after availability of budget is verified. Procurements will be on a demand basis with the distribution of cost determined based on the equipment purchased and the need it will serve.

SMALL BUSINESS PARTICIPATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Because this contract piggy-backs onto the Department of Enterprise Services (DES) Master Contract for Dell, Inc., goals for participation were not established by Sound Transit.

TIME CONSTRAINTS

A one month delay would have an impact on support services from the vendor.

ENVIRONMENTAL REVIEW

JI 4/20/2015

LEGAL REVIEW

LA 1 May 2015

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A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract amendment with Dell, Inc. to provide technology hardware and hardware maintenance services through September 2015, in the amount of \$761,720, for a total authorized contract amount not to exceed \$953,345.

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DES participates in the National Association of State Procurement Officials in which states join together in cooperative multi-state contracting in order to achieve cost-effective and efficient acquisition of quality products and services. Using the DES Master Contract allows Sound Transit to take advantage of a 15% to 40% discount.

Once a new multi-year DES Master Contract is in place, staff will return to the Board to request authorization for a multi-year contract for technology hardware and hardware maintenance services.

MOTION:

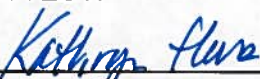
It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract amendment with Dell, Inc. to provide technology hardware and hardware maintenance services through September 2015, in the amount of \$761,720, for a total authorized contract amount not to exceed \$953,345.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on June 4, 2015.



Paul Roberts
Operations and Administration Committee Chair

ATTEST:



Kathryn Flores
Board Administrator