

MOTION NO. M2015-37

Contract for Data Communications Equipment and Maintenance

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	06/04/2015	Final Action	Jason Weiss, CIO Garv Nayyar, IT Manager

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract with Right! Systems, Inc. to provide CISCO telephony equipment, network equipment, software and hardware maintenance services through May 2019, for a total authorized contract amount not to exceed \$2,500,000.

KEY FEATURES SUMMARY

- Sound Transit currently procures CISCO hardware and software through the Washington State Department of Enterprise Services (DES) Master Contract. Right! Systems, Inc. is CISCO's order fulfillment partner under that contract.
- The DES Master Contract is expiring soon and being replaced by a new five year Master Contract for CISCO hardware and software. Right! Systems, Inc. is CISCO's order fulfillment partner under the new Master Contract.
- Using the new DES Master Contract allows Sound Transit to take advantage of a 20% to 50% discount.
- Sound Transit will use this contract to:
 - purchase new desk phones, CISCO servers and software;
 - purchase new hardware for approved agency projects for Sound Transit FTEs and consulting staff; and
 - procure maintenance renewals for CISCO network equipment, servers and software.

BACKGROUND

Sound Transit has been using CISCO products for ten years to support the agency's growing network, telephony and financial network system environments. Sound Transit is exercising its option to obtain services through Right! Systems, Inc. at a 20%-50% discount through the DES Master Contract. The term of the contract will coincide with the term of the DES Master Contract.

This contract includes sufficient authority to cover procurement needs for desk phones, network equipment, and software to support the agency network through May 2019. This contract also includes funds for maintenance renewals on all network equipment, software and server hardware required to support approved technology projects. The maintenance services portion of the contract includes round the clock support for servers, parts, and software, with a four hour response time.

FISCAL IMPACT

This blanket contract will be used for CISCO Voice over Internet Protocol (VoIP) telephony equipment, network equipment, software and hardware maintenance services in support of all Sound Transit's facilities. Funding for this contract will come from IT capital for all equipment, and the staff operating budgets for any software and hardware maintenance services performed. The equipment and maintenance work described in the proposed action will be assigned on a demand

basis after availability of budget is verified. Procurements will be on a demand basis with the distribution of cost determined based on the equipment purchased and the need it will serve.

SMALL BUSINESS PARTICIPATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Because this contract piggy-backs onto the Department of Enterprise Services (DES) Master Contract with Right! Systems, Inc., goals for participation were not established by Sound Transit.

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

A one month delay would have an impact on Sound Transit's ability to meet ongoing needs for CISCO equipment and vendor hardware and software support services.

ENVIRONMENTAL REVIEW

Jl 4/22/2015

LEGAL REVIEW

LA 1 May 2015

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A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract with Right! Systems, Inc. to provide CISCO telephony equipment, network equipment, software and hardware maintenance services through May 2019, for a total authorized contract amount not to exceed \$2,500,000.

BACKGROUND:

Sound Transit has been using CISCO products for ten years to support the agency's growing network, telephony and financial network system environments. Sound Transit is exercising its option to obtain services through Right! Systems, Inc. at a 20%-50% discount through the DES Master Contract. The term of the contract will coincide with the term of the DES Master Contract.

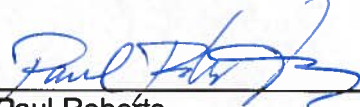
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Sound Transit will use this contract to purchase new desk phones, CISCO servers and software; purchase new hardware for approved agency projects for Sound Transit FTEs and consulting staff; and procure maintenance renewals for CISCO network equipment, servers and software.

MOTION:

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract with Right! Systems, Inc. to provide CISCO telephony equipment, network equipment, software and hardware maintenance services through May 2019, for a total authorized contract amount not to exceed \$2,500,000.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on June 4, 2015.



Paul Roberts
Operations and Administration Committee Chair

ATTEST:



Kathryn Flores
Board Administrator