

MOTION NO. M2015-38

Contract Amendment for General Purpose Information Technology Equipment, Software

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	06/04/2015	Final Action	Jason Weiss, CIO Garv Nayyar, IT Manager

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract amendment with Softchoice Corporation to provide technology hardware, software, peripherals, software licenses, and maintenance services through January 2017, in the amount of \$302,900 for a total authorized contract amount not to exceed \$500,000.

KEY FEATURES SUMMARY

- Sound Transit currently uses a U.S. General Services Administration (GSA) contract with Softchoice Corporation to provide agency-wide technology hardware, software, peripherals, software licenses and maintenance services at all its facilities. The contract amendment will provide funding through January 2017.
- Sound Transit uses this contract to:
 - purchase technology peripherals such as digital cameras, power supplies, hard drives, memory, Apple products, tablets, etc.;
 - procure software licenses and maintenance renewals for hardware and software; and
 - purchase new hardware for approved agency projects for Sound Transit FTEs and consulting staff.
- Sound Transit utilizes the GSA Softchoice contract which provides a 15% to 30% discount.
- The original contract was executed under the CEO's authority in the amount of \$197,100..

BACKGROUND

Softchoice has been providing the agency with these services for the past year and the contract amendment will continue this relationship through the term of the GSA contract. This contract reduces allows Sound Transit to buy agency-wide technology hardware, software, peripherals, software licenses and maintenance services at a 15% to 30% discount.

This contract includes sufficient authority to cover procurement needs through January 2017 to procure software and hardware peripherals for employees and co-located consultants. This contract also includes provisions for maintenance renewals on hardware required to support approved technology projects. The maintenance services that will be procured through this contract will allow for the agency to maintain round the clock support for virtual appliances and software support.

Pursuant to Section 211 of the e-Gov Act of 2002, Cooperative Purchasing provides authorized State and local government entities access to information technology items offered through GSA's Schedule 70.

FISCAL IMPACT

This blanket contract will be used for technology hardware, software, peripherals, software licenses and maintenance services in support of all Sound Transit's facilities. Funding for this contract will come from IT capital for all equipment, and from staff operating budgets for any software and hardware maintenance services. The equipment and maintenance work described in the proposed action will be assigned on a demand basis after availability of budget is verified. Since the proposed procurements will be assigned on a demand basis, the distribution of costs will be determined as schedules and budgets are established for this action.

SMALL BUSINESS PARTICIPATION

The contract set forth under this Purchase Order aligns with the terms and conditions of the General Service Administration (GSA) contract held by Softchoice Corporation. As such, goals for small business participation were not established by Sound Transit.

TIME CONSTRAINTS

A one month delay would have an impact on support services from the vendor.

ENVIRONMENTAL REVIEW

JI 5/1/2015

LEGAL REVIEW

LA 1 May 2015

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A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract amendment with Softchoice Corporation to provide technology hardware, software, peripherals, software licenses, and maintenance services through January 2017, in the amount of \$302,900 for a total authorized contract amount not to exceed \$500,000.

BACKGROUND:

Softchoice has been providing the agency with these services for the past year and the contract amendment will continue this relationship through the term of the GSA contract. The original contract was executed under the CEO's authority in the amount of \$197,100. This contract allows Sound Transit to buy agency-wide technology hardware, software, peripherals, software licenses and maintenance services at a 15% to 30% discount.

This contract includes sufficient authority to cover procurement needs through January 2017 to procure software and hardware peripherals for employees and co-located consultants. This contract also includes provisions for maintenance renewals on hardware required to support approved technology projects. The maintenance services that will be procured through this contract will allow for the agency to maintain round the clock support for virtual appliances and software support.

Pursuant to Section 211 of the e-Gov Act of 2002, Cooperative Purchasing provides authorized State and local government entities access to information technology items offered through GSA's Schedule 70.

MOTION:

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract amendment with Softchoice Corporation to provide technology hardware, software, peripherals, software licenses, and maintenance services through January 2017, in the amount of \$302,900 for a total authorized contract amount not to exceed \$500,000.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on June 4, 2015.



Paul Roberts
Operations and Administration Committee Chair

ATTEST:



Kathryn Flores
Board Administrator