

MOTION NO. M2015-47

Purchase of Non-Revenue Utility Vehicles and Cargo Vans

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	06/4/2015	Final Action	Bonnie Todd, Executive Director for Operations John Weston, Facilities Manager

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract with Columbia Ford Nissan to purchase utility vehicles and cargo vans for Sound Transit’s non-revenue fleet for a total authorized contract amount not to exceed \$272,990.

KEY FEATURES SUMMARY

- Sound Transit’s non-revenue fleet is used by staff for agency business.
- The requested amount covers the purchase of two utility vehicles and four cargo vans, one flatbed truck and one passenger van to replace non-revenue fleet vehicles that have high mileage and/or are older than ten years and one specialized vehicle which will be an addition to the fleet.
- This contract is a “piggyback” contract off of the Washington State Department of Enterprise Services Contract for utility vehicles and vans. The \$272,990 reflects Columbia Ford’s prices under the State Contract.
- By being more efficient than the vehicles being replaced, the new vehicles fit with Sound Transit’s overall sustainability goals to reduce energy use.

BACKGROUND

Sound Transit owns and operates approximately 180 non-revenue vehicles. The vehicles are only used for official agency business by Sound Transit employees when public transportation or other alternatives, such as walking, are not reasonable. Non-revenue vehicles are assigned in three ways: 1) to the fleet pool, 2) to a department or division, and 3) to individuals.

Many of the fleet vehicles have high mileage and/or are older than ten years. The maintenance and repair costs for these vehicles, including staff time to oversee the work, are significant. During the 2015 budget process, a five-year plan was established to replace the high mileage and older vehicles with new fuel efficient vehicles, including hybrids.

Of the vendors listed on the State Contract, Columbia Ford provides lower pricing than its competitors and offers the best fit based on the type of vehicles required.

FISCAL INFORMATION

This action is for the purchase of a total 8 vehicles that will replace aging vehicles for the King County Light Rail (KCLR) crews and for Agency administrative support vehicles. The funds for these vehicles come from both the Non-Revenue Support Vehicles project and the Administrative Capital project. The funding from these projects is represented on the table below.

This action and a companion action account for 16 of the 21 vehicles scheduled for replacement and purchase during this budget year.

Administrative Capital	2015 TIP	Board Approvals	This Action	Board Approved Plus Action	Uncommitted / (Shortfall)
Administrative Capital	12,256	4,770	110	4,881	7,376
Contingency	1,077	-		-	1,077
Total Current Budget	13,334	4,770	110	4,881	8,453

Phase Detail - Administrative Capital					
Other Office Equipment	3,745	560	-	560	3,185
Office Furniture	2,485	2,325	-	2,325	160
Computer Equip - Hardware	-	207	-	207	(207)
Administrative Non-Revenue Vehicles	5,126	1,678	110	1,789	3,338
Other Administrative Capital	900	-	-	-	900
Total Phase	12,256	4,770	110	4,881	7,376

Non-Revenue Support Vehicles	2015 TIP	Board Approvals	This Action	Board Approved Plus Action	Uncommitted / (Shortfall)
Vehicles	2,130	285	163	448	1,682
Total Current Budget	2,130	285	163	448	1,682

Phase Detail - Non-Rev Support Vehicles					
Support Vehicles	1,510	285	163	448	1,062
Boom Truck	620	-	-	-	620
Total Phase	2,130	285	163	448	1,682

Contract Detail	Board Approvals to Date	Current Approved Contract Status	Proposed Action	Proposed Total for Board Approval
Columbia Ford and Nissan				
Contract Amount	-	-	273	273
Total	-	-	273	273

Notes:

Amounts are expressed in Year of Expenditure \$000s.

Board Approvals = Committed To-Date + Contingency, and includes pending Board actions.

2015 TIP = Project budgets are located on page 121 & 145 of the 2015 Transit Improvement Plan (TIP) as amended

SMALL BUSINESS/DBE PARTICIPATION

Not applicable to this action.

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

A one month delay would not create a significant impact to the procurement schedule.

ENVIRONMENTAL REVIEW

JI 5/22/2015

LEGAL REVIEW

JW 5/26/2015

MOTION NO. M2015-47

A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract with Columbia Ford Nissan to purchase utility vehicles and cargo vans for Sound Transit's non-revenue fleet for a total authorized contract amount not to exceed \$272,990.

BACKGROUND:

Sound Transit owns and operates approximately 180 non-revenue vehicles. The vehicles are only used for official agency business by Sound Transit employees when public transportation or other alternatives, such as walking, are not reasonable. Non-revenue vehicles are assigned in three ways: 1) to the fleet pool, 2) to a department or division, and 3) to individuals.

Many of the fleet vehicles have high mileage and/or are older than ten years. The maintenance and repair costs for these vehicles, including staff time to oversee the work, are significant. During the 2015 budget process, a five-year plan was established to replace the high mileage and older vehicles with new fuel efficient vehicles, including hybrids.

The requested amount covers the purchase of two utility vehicles and four cargo vans, one flatbed truck and one passenger van to replace non-revenue fleet vehicles that have high mileage and/or are older than ten years and one specialized vehicle which will be an addition to the fleet. By being more efficient than the vehicles being replaced, the new vehicles fit with Sound Transit's overall sustainability goals to reduce energy use.

This contract is a "piggyback" contract off of the Washington State Department of Enterprise Services Contract for utility vehicles and vans. The \$272,990 reflects Columbia Ford's prices under the State Contract.

Of the vendors listed on the State Contract, Columbia Ford provides lower pricing than its competitors and offers the best fit based on the type of vehicles required.

MOTION:


It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract with Columbia Ford Nissan to purchase utility vehicles and cargo vans for Sound Transit's non-revenue fleet for a total authorized contract amount not to exceed \$272,990.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on June 4, 2015.



Paul Roberts
Operations and Administration Committee Chair

ATTEST:



Kathryn Flores
Board Administrator