

MOTION NO. M2015-48

**Purchase of Non-Revenue Pick-Up Trucks**

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	06/04/2015	Final Action	Bonnie Todd, Executive Director for Operations <b>John Weston, Facilities Manager</b>

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract with Legacy Ford to purchase pickup trucks for Sound Transit’s non-revenue fleet for a total authorized contract amount not to exceed \$284,825.

KEY FEATURES SUMMARY

- Sound Transit’s non-revenue fleet is used by staff for agency business.
- The requested amount covers the purchase of seven pickup trucks to replace non-revenue fleet vehicles that have high mileage and/or are older than ten years and adds one additional pickup truck to be added to the fleet.
- The pickup trucks will be used by Link facilities staff for landscaping and janitorial work.
- This contract is a “piggyback” contract off of the Washington State Department of Enterprise Services Contract for pickup trucks. The \$284,825 reflects Legacy Ford’s prices under the State Contract.
- The new vehicles fit with Sound Transit’s overall sustainability goals to reduce energy use because they are more efficient than the vehicles being replaced.

BACKGROUND

Sound Transit owns and operates approximately 180 non-revenue vehicles. The vehicles are only used for official agency business by Sound Transit employees when public transportation or other alternatives, such as walking, are not reasonable. Non-revenue vehicles are assigned in three ways: 1) to the fleet pool, 2) to a department or division, and 3) to individuals.

The pickup trucks replace vans that were purchased used in 2008 for Link light rail facilities work performed by King County via Sound Transit’s intergovernmental agreement with the County to operate and maintain Link light rail. The County requested that the replacement vehicles be pickup trucks. The trucks are used for carrying and storing equipment and hauling debris associated with landscaping and janitorial work

Many of the fleet vehicles have high mileage and/or are older than ten years. The maintenance and repair costs for these vehicles, including staff time to oversee the work, are significant. During the 2015 budget process, a five year plan was established to replace the high mileage and older vehicles with new fuel efficient vehicles, including hybrids.

Of the vendors listed on the State Contract, Legacy Ford provides lower pricing than its competitors and offers the best fit based on the type of vehicles required.

FISCAL INFORMATION

This action is the purchase of 8 vehicles in support of the Light Rail operations from Legacy Ford. This is a companion action to another vehicle purchase request with Columbia Ford. These vehicles will be funded through the Non-Revenue Support Vehicle project. This is a companion staff report with the Legacy Ford staff report which accounts for 16 vehicle purchases combined.

<b>Non-Revenue Support Vehicles</b>	<b>2015 TIP</b>	<b>Board Approvals</b>	<b>This Action</b>	<b>Board Approved Plus Action</b>	<b>Uncommitted / (Shortfall)</b>
Vehicles	2,130	163	285	448	1,682
<b>Total Current Budget</b>	<b>2,130</b>	<b>163</b>	<b>285</b>	<b>448</b>	<b>1,682</b>
<b>Phase Detail - Non-Rev Support Vehicles</b>					
Support Vehicles	1,510	163	285	448	1,062
Boom Truck	620	-	-	-	620
<b>Total Phase</b>	<b>2,130</b>	<b>163</b>	<b>285</b>	<b>448</b>	<b>1,682</b>
<b>Contract Detail Legacy Ford</b>					
	<b>Board Approvals to Date</b>	<b>Current Approved Contract Status</b>	<b>Proposed Action</b>	<b>Proposed Total for Board Approval</b>	
Contract Amount	-	-	285	285	
<b>Total</b>	<b>-</b>	<b>-</b>	<b>285</b>	<b>285</b>	
Percent Contingency	0%	0%	0%	0%	

Notes:

Amounts are expressed in Year of Expenditure \$000s.

Board Approvals = Committed To-Date + Contingency, and includes pending Board actions.

2015 TIP = Project budget are located on page 121 of the 2015 Transit Improvement Plan (TIP) as amended

SMALL BUSINESS/DBE PARTICIPATION

Not applicable to this action.

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

A one month delay would not create a significant impact to the procurement schedule.

ENVIRONMENTAL REVIEW

JI 5/22/2015

LEGAL REVIEW

JW 5/26/2015

**MOTION NO. M2015-48**

A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract with Legacy Ford to purchase pickup trucks for Sound Transit's non-revenue fleet for a total authorized contract amount not to exceed \$284,825.

**BACKGROUND:**

Sound Transit owns and operates approximately 180 non-revenue vehicles. The vehicles are only used for official agency business by Sound Transit employees when public transportation or other alternatives, such as walking, are not reasonable. Non-revenue vehicles are assigned in three ways: 1) to the fleet pool, 2) to a department or division, and 3) to individuals.

The pickup trucks replace vans that were purchased used in 2008 for Link light rail facilities work performed by King County via Sound Transit's intergovernmental agreement with the County to operate and maintain Link light rail. The County requested that the replacement vehicles be pickup trucks. The trucks are used for carrying and storing equipment and hauling debris associated with landscaping and janitorial work

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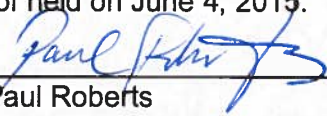
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**MOTION:**

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract with Legacy Ford to purchase pickup trucks for Sound Transit's non-revenue fleet for a total authorized contract amount not to exceed \$284,825.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on June 4, 2015.

  
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Paul Roberts  
Operations and Administration Committee Chair

ATTEST:

  
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Kathryn Flores  
Board Administrator