

MOTION NO. M2015-61

On-Call Flagging Services for Sound Transit’s Railroad Right-of-Way

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Capital Committee	07/09/15	Final Action	Ahmad Fazel, DECM Executive Director Mark Johnson, Project Director Michelle Smith, Sr. Project Coordinator

PROPOSED ACTION

Authorizes the chief executive officer to execute a three-year on-call contract with two one-year options to extend with Stacy & Witbeck, Inc. to provide flagging services for Sounder capital projects located within Sound Transit’s railroad right-of-way in the amount of \$2,137,760, with a 10% contingency of \$213,776, for a total authorized contract amount not to exceed \$2,351,536.

KEY FEATURES SUMMARY

- This contract provides flagging services for capital projects along Sound Transit’s railroad right-of-way between Tacoma and Nisqually in Pierce County.
- The scope of work includes:
 - A single point of contact to provide and coordinate flagging services for Sounder construction contractors;
 - Qualified onsite flaggers;
 - All required flagging equipment including vehicles, communication devices, personal protective equipment, and proper plans;
 - Daily on-site job briefings; and
 - A weekly flagging schedule approved by Sound Transit’s Sounder Operations.
- The total requested amount is sufficient to fund the initial contract and all options to extend.

BACKGROUND

Sound Transit will have active construction on three Sounder projects later this year including Tacoma Trestle Track & Signals, Point Defiance Bypass, and Sounder Yard Expansion. Flaggers are needed to communicate with trains in the area to stop workers and clear tracks, allowing the construction contractors to perform work safely and minimize disruption in the active corridor.

Sound Transit issued an Invitation for Bid (IFB) in May 2015 and three proposals were received in June 2015. Following review and evaluation, it was determined that Stacy Witbeck, Inc. was the lowest responsive and responsible bidder.

FISCAL INFORMATION

This on-call contract will be used for Sounder capital projects within Sound Transit’s railroad right-of-way between Tacoma and Nisqually. The services described in this proposed action will be assigned on an as-needed basis for contractors constructing these projects. The flagging services when used by the contractor(s) will be billed to and paid by Sound Transit. This process will ensure efficient, effective and consistent flagging services within the Sound Transit railroad right-of-way and is cost neutral as any invoices for flagging service submitted will be processed as a deductive change order through the construction contract.

SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Small Business and DBE goals are based upon an examination of subcontracting opportunities contained in the work of this contract and the number of Small Businesses/DBEs available to perform such subcontracting work.

Sound Transit determined that Small Business and DBE subcontracting opportunities are infeasible or improbable based upon the work described in this contract, so Small Business/DBE goals were not established or required.

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

A one-month delay would not create a significant impact to the project schedule.

ENVIRONMENTAL REVIEW

Jl 5/22/2015

LEGAL REVIEW

JW 7/2/2015

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A motion of the Capital Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a three-year on-call contract with two one-year options to extend with Stacy & Witbeck, Inc. to provide flagging services for Sounder capital projects located within Sound Transit's railroad right-of-way in the amount of \$2,137,760, with a 10% contingency of \$213,776, for a total authorized contract amount not to exceed \$2,351,536.

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MOTION:

It is hereby moved by the Capital Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a three-year on-call contract with two one-year options to extend with Stacy & Witbeck, Inc. to provide flagging services for Sounder capital projects located within Sound Transit's railroad right-of-way in the amount of \$2,137,760, with a 10% contingency of \$213,776, for a total authorized contract amount not to exceed \$2,351,536.

APPROVED by the Capital Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on July 9, 2015.



Fred Butler
Capital Committee Chair

ATTEST:



Kathryn Flores
Board Administrator