

MOTION NO. M2016-105

Ratify a Sub-recipient Funding Agreement with the City of Tacoma

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Capital Committee	10/13/2016	Final Action	Brian McCartan, Executive Director of Finance and Information Technology Monica Overby, Senior Grants Administrator

PROPOSED ACTION

Ratifies a Sub-recipient Funding Agreement with the City of Tacoma for a Federal Transit Administration grant for the Enhancements to Tacoma Link Expansion project in the amount of \$2,500,000, which includes \$500,000 in City of Tacoma local match contribution.

KEY FEATURES SUMMARY

- In 2015, Sound Transit and the City of Tacoma received a Transit-Oriented Development Planning Pilot Program grant from the Federal Transit Administration (FTA). Sound Transit is the designated grant recipient and is required to administer the grant, but the City of Tacoma will execute the deliverables.
- As a result of receiving the grant, the Sound Transit Board authorized the creation of the Enhancements to Tacoma Link Expansion project as a new project in the 2016 Budget to manage the grant funds.
- The grant deliverables include: (1) engineering and design of streetscape improvements for the Tacoma Link Expansion corridor and expansion station areas and (2) a new Equity and Empowerment (E&E) Initiative designed to help implement the City of Tacoma’s strategy on job access needs for Hilltop and other community residents along the Tacoma Link Expansion corridor. This grant scope of work is independent of the Tacoma Link Expansion Project.
- In September 2016, Sound Transit entered into a sub-recipient agreement with the City of Tacoma in order to manage the grant deliverables. Under the agreement, the city will perform all the grant requirements, and Sound Transit will reimburse eligible expenses.
- A ratification is being sought because the amount of the agreement exceeds the Chief Executive Officer’s authority, so the agreement should have been brought to the Board for authorization prior to execution.

BACKGROUND

In 2015, Sound Transit worked with the City of Tacoma to pursue a Federal Transit Administration grant through the Transit-Oriented Development Planning Pilot Program. The grant was sought in support of the City of Tacoma’s Links to Opportunity Program. The City’s program is a two-part effort to improve social and economic opportunity through planning for multi-modal and economic development in communities along the Tacoma Link Expansion corridor.

As a part of the 2016 Budget and Transportation Improvement Plan, the Board authorized the creation of the Enhancements to Tacoma Link Expansion project to manage the grant funds in the 2016 Budget.

As the designated grant recipient, Sound Transit will reimburse eligible expenses by the City of Tacoma in support of the grant deliverables. The City of Tacoma will contribute \$500,000 of the work with its local funds as a condition of the Federal Transit Administration grant. The City is

responsible for environmental review for the project under the National and State Environmental Policy Acts (NEPA and SEPA) and work beyond 30% design of the streetscape improvements will be reimbursed to the City only after completion of the environmental review.

The grant deliverables will be completed by August 2018. The City will coordinate with Sound Transit's work on the Tacoma Link Expansion project, including delivering streetscape proposals to Sound Transit, and coordinating on any public meetings.

FISCAL INFORMATION

This grant is independent of the Tacoma Link Expansion project and is not part of the City of Tacoma contribution to the Tacoma Link Expansion project. This project has no cost to the Agency beyond staff time to administer the grant.

SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION

Not applicable to this action.

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

An agreement has already been executed with the City of Tacoma and a ratification is being sought at this time. A one-month delay would not create a significant impact.

PRIOR BOARD/COMMITTEE ACTIONS

Resolution No. R2015-36: Adopted an annual budget for the period from January 1 through December 31, 2016, and adopting the 2016 Transit Improvement Plan.

ENVIRONMENTAL REVIEW

JI 10/6/2016

LEGAL REVIEW

JW 10/6/2016

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A motion of the Capital Committee of the Central Puget Sound Regional Transit Authority ratifying a Sub-recipient Funding Agreement with the City of Tacoma for a Federal Transit Administration grant for the Enhancements to Tacoma Link Expansion project in the amount of \$2,500,000, which includes \$500,000 in City of Tacoma local match contribution.

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APPROVED by the Capital Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on October 13, 2016.



Fred Butler
Capital Committee Chair

ATTEST:



Kathryn Flores
Board Administrator