

MOTION NO. M2016-12

**Graffiti Prevention and Removal Services**

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	02/04/2016	Final Action	Bonnie Todd, Executive Director, Operations <b>John Weston, Deputy Director, Facilities, Maintenance, Capital and NRV Fleet, Operations</b>

PROPOSED ACTION

Authorizes the chief executive officer to execute a one-year contract with four one-year options with Clean Streets Inc., d.b.a. Goodbye Graffiti Seattle to provide graffiti prevention and removal services in the amount of \$666,494, with a 10% contingency of \$66,649, for a total authorized contract amount not to exceed \$733,143.

KEY FEATURES SUMMARY

- This action will provide Sound Transit the labor and equipment necessary to provide continued scheduled and unscheduled graffiti prevention and removal services.
- The scope includes applying coatings as needed to prevent future graffiti, weekly inspections, and removal services.
- Response time for reported sexually explicit, gang, or hate graffiti will be within 24 hours, for all other reported graffiti within 48 hours.
- The contracted service for graffiti prevention and removal will be provided at Sounder, ST Express, and Tacoma Link facilities as well as at Sound Transit offices located in Pierce, King, and Snohomish counties. The contract also allows for additional sites as needed.
- The requested amount covers the first contract year plus four one-year options.

BACKGROUND

Graffiti prevention and removal services provide for aesthetically pleasing facilities to the public. Quick removal of graffiti helps to deter future acts of graffiti and vandalism.

The contracted service for graffiti prevention and removal will be provided at Sounder, ST Express, and Tacoma Link facilities as well as at Sound Transit offices located in Pierce, King, and Snohomish counties; it excludes artwork, which is maintained by the Sound Transit art program. Link facilities are maintained under a third-party agreement administered by King County Light Rail Division.

The contractor will use products that produce low or no volatile organic compounds (VOCs) and/or those that meet Green Seal or Eco-Logo certification standards for environmental performance. Safety Data Sheets and product samples are required for this work and will be provided to the Sound Transit Facilities and Environmental Groups for approval.

A request for proposals was issued on November 2, 2015. The Request for Proposals method was used for this procurement so that factors other than price alone could be considered. Five firms responded with proposals. After a review of the proposals and consensus scoring, the evaluation team determined that the top ranked firm, Goodbye Graffiti Seattle, exceeded the competitors

based on work experience as a firm in graffiti removal and prevention services and comprehensive approach to the scope of work.

## FISCAL INFORMATION

The proposed action will be funded from the contract maintenance budget within the Operations Department annual operating budget. The 2016 contract maintenance budget is \$28,915,263. Within that amount, \$63,143 is committed to graffiti prevention and removal services. Anticipated spending for 2016 under the proposed action is within that amount.

The proposed action is within the Adopted 2016 Budget and sufficient monies remain after approval of this action to fund other contract maintenance work as contained in the 2016 cost estimates. Spending beyond 2016 will be included in the future annual budgeting cycle.

Currently Year Operations Contract Maintenance budget	Adopted 2016 Budget	Spent and Committed to date in 2016	Contract Expenditures 2016	Remaining 2016 Budget
Graffiti Removal Services budget	63	-	63	0
Other Contract Maintenance budget	28,852	N/A	N/A	28,867
<b>Total Operations Maintenance budget</b>	<b>28,915</b>	<b>0</b>	<b>63</b>	<b>28,867</b>

Contract Spending Plan	Prior Year(s) Spending	2016 Spending	Future Spending	Total
Goodbye Graffiti		63	670	733

Contract Budget	Approved	Spent to Date	Proposed Action	Contract Value
Goodbye Graffiti	-	-	666	666
Contingency	-	-	67	67
<b>Total Contract</b>	<b>-</b>	<b>-</b>	<b>733</b>	<b>733</b>
<b>Percent Contingency</b>	<b>-</b>	<b>-</b>	<b>10%</b>	<b>10%</b>

### Notes:

Spent and Committed to Date = YTD actuals + forecast.

Amounts are expressed in Year of Expenditure \$000.

Board Approvals = Committed to-date + Contingency, and includes pending Board Actions.

Operations Department contract maintenance budget can be found on page 24 of 2016 Proposed Budget book. The Board adopted the 2016 annual operating budget in December, 2015.

## SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Small Business and DBE goals are based upon an examination of subcontracting opportunities contained in the work of this contract and the number of Small Businesses/DBEs available to perform such subcontracting work.

Sound Transit determined that there were few Small Business and DBE subcontracting opportunities based upon the work described in this contract, so Small Business/DBE goals were not established or required.

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

A one-month delay would not create a significant impact to the schedule.

ENVIRONMENTAL REVIEW

JI 1/26/2016

LEGAL REVIEW

JW 1/27/2016

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**MOTION:**

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a one-year contract with four one-year options with Clean Streets Inc., d.b.a. Goodbye Graffiti Seattle to provide graffiti prevention and removal services in the amount of \$666,494, with a 10% contingency of \$66,649, for a total authorized contract amount not to exceed \$733,143.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on February 4, 2016.

  
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Paul Roberts  
Operations and Administration Committee Chair

ATTEST:

  
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Kathryn Flores  
Board Administrator