

MOTION NO. M2016-58

Contract for Telecommunication Supplies and Accessories

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee Board	07/07/2016 07/28/2016	Cancelled Final Action	Brian McCartan, Executive Director of Finance and Information Technology Jason Weiss, Chief Information Officer Chris Jefferies, IT Transit Systems Manager

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract with Graybar Electric Company, Inc. to provide telecommunication products and supplies in the amount of \$274,000.

KEY FEATURES SUMMARY

- This “piggyback” contract through the U.S. Communities contract with Graybar Electric Company, Inc. will allow procurement of telecommunication products, supplies, and related accessories.
- This contract would be used to procure telecommunication supplies for various maintenance needs for the Transit Systems group within the Information Technology Division.
- Sound Transit has procured telecommunication supplies from Graybar Electric Company, Inc. for project needs through annual “piggyback” contracts over the past eight years.
- The requested funds would provide telecommunication supplies noted above through the expiration of the current U.S. Communities contract in December 2017.
- Using the U.S. Communities contract allows Sound Transit to take advantage of a 3- to 60-percent discount off manufacturer list prices afforded by this multi-agency procurement mechanism.

BACKGROUND

This contract is a “piggyback” on the U.S. Communities Master Contract with Graybar Electric Company, Inc. The U.S. Communities contract has rigorous supplier commitments to ensure supplier partners offer their best supplier government pricing which allows Sound Transit to take advantage of a 3- to 60-percent discount afforded by this multi-agency procurement mechanism.

The Transit Systems group uses a variety of contracts for telecommunication supplies and related hardware supplies to ensure that the often unique and hard-to-find items are available at the best price offered. The contract will be used for will-call purchasing of telecommunication supplies on an as-needed basis.

Supported by this action are the O&M of CCTV and other security systems, Fare Collection electrical equipment, APC, VMS/PA equipment, all of which are supported in-house by IT Transit Systems. The group currently supports all Sounder station and ST Express ITS equipment and some equipment at Link Light Rail sites.

FISCAL INFORMATION

This action is within the adopted budget and sufficient monies remain after approval of this action to fund the remaining electrical supply purchases. Future year expenses will be included in subsequent annual budgets submitted to the Board for adoption.

The proposed action seeks to authorize \$274,000 to purchase a variety of telecommunication supplies. Budget authority for the 2016 portion of the contract is budgeted in the Finance and Information Technology (FIT) budget and in the Information Technology Program budget. This request will use the FIT budget for all Graybar Electric Company, Inc. purchases.

	Adopted 2016 Budget	Spent to date in 2016	2016 Contract Expenditures	Remaining 2016 Budget
Finance and Information Technology				
Materials and Supplies	1,692	68	87	1,537
Other Categories	41,068	4,772	-	36,296
Total FIT Budget	42,760	4,840	87	37,833

	Prior Year(s) Spending	2016 Spending	Future Spending	Total
Contract Spending Plan				
Graybar	-	87	187	274
Total Graybar	-	87	187	274

	Current Approved Contract Value		Proposed Action	Proposed Total Contract Value
Contract Budget				
Graybar	-		274	274
Contingency	-		-	-
Total	-		274	274
Percent Contingency	-		0%	0%

Notes:

Finance and Information Technology budget can be found on page 31 of the 2016 Adopted Budget. Year-to-date spending as of February 29, 2016.

SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Because this contract “piggybacks” onto the U.S. Communities contract with Graybar Electrical, goals for participation were not established by Sound Transit.

PUBLIC INVOLVEMENT

Not applicable to this action

TIME CONSTRAINTS

A one-month delay would not have significant impact to the affected group as they would use other sourcing options in the interim period.

ENVIRONMENTAL REVIEW

JI 4/15/2016

LEGAL REVIEW

LA 25 May 2016

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A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract with Graybar Electric Company, Inc. to provide telecommunication products and supplies in the amount of \$274,000.

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MOTION:

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract with Graybar Electric Company, Inc. to provide telecommunication products and supplies in the amount of \$274,000.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on July 28, 2016.



Pat McCarthy
Board Chair Pro Tem

ATTEST:



Kathryn Flores
Board Administrator