

MOTION NO. M2016-95

**Contract for Security Technology Services**

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	10/06/2016	Final Action	Brian McCartan, Executive Director of Finance and Information Technology <b>Jason Weiss, Chief Information Officer</b> Chris Jefferies, IT Transit Systems Manager

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract with Aronson Security Group, Inc. to provide security and protection products, services and maintenance in the amount not to exceed \$500,000.

KEY FEATURES SUMMARY

- The proposed contract would allow the purchase of security & protection products, services and maintenance for various state of good repair and maintenance needs for the Transit Systems Group within the Information Technology Division.
- This competitively procured “piggyback” contract through the Washington Department of Enterprise Services (“DES”) with Aronson Security Group, Inc. will provide the following supplies and services:
  - Access control and related security supplies such as integrated security management systems, card access systems, security video surveillance, and emergency communication systems by various manufacturers;
  - CCTV cameras and related hardware such as controllers, storage computers, network appliances, and cables; and
  - Installation, maintenance and support services for access control and CCTVs.
- Sound Transit has procured security & protection products from Aronson Security Group, Inc. over the past eight years.
- The contract will be available through the expiration of the current DES contract in October 2017, and the available extensions to October 2019, if executed by DES.
- Using the State contract allows Sound Transit to take advantage of a 25% discount off list prices afforded by this multi-agency procurement mechanism.

BACKGROUND

Sound Transit’s IT Transit Systems Group supports the repair and maintenance of access control and CCTV security systems at all Sounder stations, ST Express stations and parking garages, and some equipment at Tacoma Link light rail sites.

The Transit Systems group leverages a variety of contracts to purchase security hardware and other hardware supplies to ensure that unique and hard-to-find items are available at the best price offered. The contract will be used for will-call purchasing of security and protection products and services on an as-needed basis, as well as supporting ongoing maintenance of installed systems.

The DES contract includes rigorous supplier commitments to ensure supplier partners offer their best supplier government pricing which allows Sound Transit to take advantage of a 25% discount afforded by this multi-agency procurement mechanism.

## FISCAL INFORMATION

The proposed action seeks to authorize \$500,000 to purchase a variety of security & protection products, services and maintenance. Budget authority for the 2016 portion of the contract is budgeted in Finance and Information Technology (FIT). This request will use the FIT budget for all Aronson Security Group, Inc. purchases. There is no contingency.

This action is within the adopted budget and sufficient monies remain in the Finance and Information Technology budget after approval of this action, to fund the remaining needs of the department. Future year expenses will be included in subsequent annual budgets submitted to the Board during the annual budget development process for adoption.

### Finance and Information Technology Department

	2016 Budget	Actuals to Date	This Action	Actuals to Date Plus Action	Remaining 2016 Budget
Salaries and Benefits	18,680	9,792		9,792	8,888
Services	14,958	6,523		6,523	8,435
Materials and Supplies	1,628	726	87	813	814
Utilities	733	416		416	317
Insurance	6,389	3,214		3,214	3,175
Interest Expense	16	2		2	14
Miscellaneous	625	279		279	345
Leases and Rentals	294	146		146	148
<b>Total Current Budget</b>	<b>43,323</b>	<b>21,100</b>	<b>87</b>	<b>21,187</b>	<b>22,135</b>

### Materials and Supplies Detail - Transit Systems Division

Office Supplies	9	9		9	(0)
Small Equipment/Furniture	9	8		8	0
Computer Software	6	-		-	6
Computer Hardware	6	4	27	31	(25)
Spare Parts	79	35	60	95	(16)
Postage	5	2		2	3
Tools and Equipment	82	225		225	(144)
TVM Supplies	53	-		-	53
Other FIT Divisions Materials and Supplies	1,381	443		443	938
<b>Total Phase</b>	<b>1,628</b>	<b>726</b>	<b>87</b>	<b>813</b>	<b>814</b>

Contract Spending Plan	Prior Year Spending	Forecast 2016 Spending	Future Expenditures	Total
Aronson Security	-	87	413	500

Contract Detail	Board Approved Contract Value	Contract Actuals to Date	Proposed Action	Proposed Revised Board Approved Contract Value
Aronson Security	-	-	500	500
Contingency	-	-	-	-
<b>Contract Amount - Total</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>500</b>
Percent Contingency	0%	0%	0%	0%

Amounts are expressed in Year of Expenditure \$000.

Notes: The actuals to date are as of July 31, 2016. The Finance and Information Technology Budget is located on page 31 of 112 in the Annual Budget

## SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Because this contract “piggybacks” onto the Washington Department of Enterprise Services (“DES”) with Aronson Security Group, Inc., goals for participation were not established by Sound Transit.

PUBLIC INVOLVEMENT

Not applicable to this action

TIME CONSTRAINTS

A one-month delay would not have significant impact to services.

ENVIRONMENTAL REVIEW

JI 8/8/2016

LEGAL REVIEW

JW 8/26/2016

**MOTION NO. M2016-95**

A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract with Aronson Security Group, Inc. to provide security and protection products, services and maintenance in the amount not to exceed \$500,000.

**BACKGROUND:**

Sound Transit's IT Transit Systems Group supports the repair and maintenance of access control and CCTV security systems at all Sounder stations, ST Express stations and parking garages, and some equipment at Tacoma Link light rail sites.

The Transit Systems group leverages a variety of contracts to purchase security hardware and other hardware supplies to ensure that unique and hard-to-find items are available at the best price offered. The contract will be used for will-call purchasing of security and protection products and services on an as-needed basis, as well as supporting ongoing maintenance of installed systems.

The proposed competitively procured "piggyback" contract through the Washington Department of Enterprise Services (DES) with Aronson Security Group, Inc. would allow the purchase of security & protection products, services and maintenance for various state of good repair and maintenance needs.

Sound Transit has procured security & protection products from Aronson Security Group, Inc. over the past eight years. The contract will be available through the expiration of the current DES contract in October 2017, and the available extensions to October 2019, if executed by DES. Using the State contract allows Sound Transit to take advantage of a 25% discount off list prices afforded by this multi-agency procurement mechanism.

**MOTION:**

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract with Aronson Security Group, Inc. to provide security and protection products, services and maintenance in the amount not to exceed \$500,000.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on October 6, 2016.

  
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Paul Roberts

Operations and Administration Committee Chair

ATTEST:

  
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Kathryn Flores

Board Administrator