

SOUND TRANSIT CAPITAL COMMITTEE MEETING

Summary Minutes

December 8, 2016

CALL TO ORDER

The meeting was called to order at 1:32 p.m. by Committee Chair Fred Butler, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

ROLL CALL

Chair

(P) Fred Butler, Issaquah Mayor

Vice Chair

(A) Pat McCarthy, Pierce County Executive

Boardmembers

(P) Nancy Backus, Auburn Mayor

(P) Claudia Balducci, King County Councilmember

(A) Dave Earling, Edmonds Mayor

(P) Rob Johnson, Seattle Councilmember

(A) John Marchione, Redmond Mayor

(P) Dave Uptegrove, King County Councilmember

Jane Emerson, Board Coordinator, announced that there was a quorum of the committee present at the roll call.

REPORT OF THE CHAIR

None

CEO REPORT

Souder Train Delay

Peter Rogoff, Chief Executive Officer, stated that earlier in the week there was a lengthy delay due to work by BNSF north of Auburn. Sound Transit is doing due diligence, working with BNSF, and will report the findings at an upcoming Board meeting.

PUBLIC COMMENT

Alex Tsimerman, Stand Up America

REPORTS TO THE COMMITTEE

None

BUSINESS ITEMS

Items for Committee Final Action

Minutes of the November 10, 2016, Capital Committee Meeting

It was moved by Boardmember Balducci, seconded by Boardmember Johnson, and carried by unanimous vote that the November 10, 2016, Capital Committee minutes be approved as presented.

Motion M2016-126: Forwarding the Project Budgets of the Proposed 2017 Budget and the Proposed 2017 Transit Improvement Plan, including any revisions approved by the Committee, to the Board of Directors for consideration.

Jim Hathaway, Budget Manager, gave an overview of the action. Motion No. M2016-124 forwards the complete Proposed 2017 Transit Improvement Plan (TIP) for approval, including four sets of revisions to be considered by the Capital Committee today. Planning for the proposed TIP begins in May and requires staff to forecast project status and costs through 2017. During the budget process, additional information becomes available, which results in proposed revisions to the TIP.

Motion No. M2016-126 was moved by Boardmember Backus and seconded by Boardmember Johnson.

Chair Butler stated that there were 15 budget revisions for Capital Committee consideration. He advised that the Capital Committee members will review and consider taking action on the revisions in these four groups: Allocations from Cost Estimates, Project Cash-Flow Changes, Project Increases, and New Projects.

The first set of proposed revisions for review by the committee is Allocations from Cost Estimates, Revisions C-1 through C-4. The agency maintains a finance plan that contains full cost estimates for each voter-approved project. The Phase Gate process for project oversight requires Board approval at key milestones. At that time, additional budget is often requested until the baseline budget is adopted. Revisions C-1 through C-4 cover those instances when projects need additional funding outside of the Phase Gate process.

Revision C-1: Increasing the Lynnwood Link Extension Budget by \$500,000 for Additional Allocation for Permit Costs.

Revision C-2: Increasing the Tacoma Link Expansion Budget by \$1,070,000 for Additional Allocation for Pre-Construction Costs.

Revision C-3: Increasing the Sumner Station Access Improvements Budget by \$1,501,935 for Additional Allocation for Right-of-Way.

Revision C-4: Allocating from the Sounder Maintenance Base Project cost estimate for early right-of-way activity in advance of Phase Gate 4, Enter Final Design.

It was moved by Boardmember Balducci, seconded by Boardmember Johnson, and carried by unanimous vote that Revisions C-1 through C-4 be approved as presented.

The second set of proposed revisions is Project Cash-Flow Changes, Revisions C-5 through C-7. These changes to a project budget recognize the shift in budget authority between a year or phase of a project. These revisions do not change the overall project budget.

Revision C-5: Increasing the Fare Administration Budget by \$1,872,931 for 2017 Spending in Support of ORCA.

Revision C-6: Reducing the Transit-Oriented Development Property Surplus Disposition Budget by \$1,033,195.

Revision C-7: Increasing the Puyallup Station Access Improvements Budget by \$2,594,563 to Establish the 2017 Annual Budget.

Boardmember Balducci asked whether reducing TOD Property Surplus Disposition means that there will be a reduction in TOD development. Ric Ilgenfritz, Executive Director Planning, Environment & Project Development, responded that TOD work is accelerating and is fully funded for TOD planning.

It was moved by Boardmember Balducci, seconded by Boardmember Johnson, and carried by unanimous vote that Revisions C-5 through C-7 be approved as presented.

Revisions C-8 and C-9 are Project Increases where additional authority is required to accommodate change in scope or schedule beyond the cost estimates.

Revision C-8: Increasing the Signage Improvements Budget by \$200,000 to Study Sign Identification and Wayfinding Issues.

Revision C-9: Increasing the Link CCTV System Upgrade Budget by \$240,000 for Grant Funding Video Monitoring System.

It was moved by Boardmember Balducci, seconded by Boardmember Johnson, and carried by unanimous vote that Revisions C-8 and C-9 be approved as presented.

Revisions C-10 through C-15 are New Projects.

Revision C-10: Increasing the Budget by \$1,114,000 to create the Access Control System Upgrade Project.

Revision C-11: Increasing the Budget by \$560,000 to create the Light Rail Vehicle Between Car Barriers Project.

Revision C-12: Increasing the Budget by \$300,000 to create the King Street Station Platform Improvements Project.

Revision C-13: Increasing the Budget by \$2,549,150 to create the Convention Place Development System Retrofit Project.

Revision C-14: Increasing the Budget by \$1,400,000 to create the Link Operating Segment System Enhancements and Upgrades Project.

Revision C-15: Increasing the Budget by \$60,000 to create the On-Demand Bike Locker Pilot Project.

It was moved by Boardmember Balducci, seconded by Boardmember Johnson, and carried by unanimous vote that Revisions C-10 through C-15 be approved as presented.

Boardmember Johnson suggested reviewing thresholds that establish whether Committee review is needed. He asked that the Board work in 2017 to determine the type of actions and timing for when actions should be reviewed by the Board, as well as reviewing how the Board makes decisions about underlying investments in the agency's capital administration. Boardmember Johnson stated that he would like to start working with the chair and staff on potential changes.

Mr. Rogoff also noted that a glossary of budget terms and an infographic are being developed to show budget information for each capital project brought to the Board for action. The infographic will provide more information on how budget actions interrelate to the larger budget.

It was carried by unanimous vote that Motion No. M2016-126, including all approved revisions, be approved.

Motion No. M2016-128: Authorizing the chief executive officer to execute a three-year contract with five one-year options to extend with Talson Solutions, LLC to provide on-call project independent Safety and Security Certification Auditing services for a total authorized contract amount not to exceed \$3,600,000.

Mohammad Saleem, Senior Quality System Manager, presented the staff report. The contract will provide independent safety and security assurance required by the Federal Transit Administration on federally funded projects and by the Washington State Department of Transportation's Rail Safety Division. Under the contract, Talson Solutions, LLC will provide auditing services that meet the objectives of Safety and Security Certification audits.

It was moved by Boardmember Johnson, seconded by Boardmember Balducci, and carried by unanimous vote that Motion No. M2016-128 be approved as presented.

Item for Recommendation to the Board

Motion No. M2016-129: Authorizing the chief executive officer execute a property settlement agreement with King County to acquire property and temporary construction easements from King County to construct the Northgate Station and to provide design and construction services for bus transit facilities to be constructed at or near the station on behalf of King County for a net payment amount of \$6,380,000.

Ron Endlich, Deputy Project Director, provided the staff report. Approval of this action for a property settlement agreement with King County would allow Sound Transit to acquire the final set of property rights needed for the Northgate Link Extension project. This agreement is needed to allow Sound Transit to begin construction of the Northgate Station and elevated guideway on property currently owned by King County and to undertake completion of bus facility improvements on behalf of King County Metro (KCM).

Sound Transit awarded a construction contract to build the Northgate Station and related improvements in September 2016. King County has granted temporary property access to Sound Transit's contractor via issuance of a Special Use Permit in October 2016. Approval of this property settlement agreement is needed for Sound Transit to acquire the permanent rights necessary for Sound Transit's contractor to complete station work including related KCM improvements.

Boardmember Balducci stated her concern that she and Boardmember Uptegrove may have a conflict of interest on this item since they are King County Councilmembers. It was decided to move the action forward to the Board without a do pass recommendation.

EXECUTIVE SESSION

None

OTHER BUSINESS

None

NEXT MEETING

Thursday, January 12, 2017
1:30 to 4:00 p.m.
Ruth Fisher Boardroom

ADJOURN

The meeting adjourned at 2:19 p.m.



Fred Butler
Capital Committee Chair

ATTEST:


Kathryn Flores
Board Administrator

APPROVED on January 12, 2017, JE