

MOTION NO. M2017-149

Contract for Security Technology Services

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	12/07/2017	Final Action	Brian McCartan, Executive Director of Finance and Information Technology Jason Weiss, Chief Information Officer

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract with Aronson Security Group, Inc. to provide security and protection products, services, and maintenance for a total authorized contract amount not to exceed \$500,000 plus applicable taxes.

KEY FEATURES SUMMARY

- The proposed contract would allow the purchase of security and protection products, services, and maintenance for various state of good repair and maintenance needs for the Transit Systems Group within the Information Technology Division.
- This competitively procured “piggyback” contract through the Washington Department of Enterprise Services (DES) with Aronson Security Group, Inc. will provide the following supplies and services:
 - Access control and related security supplies such as integrated security management systems, card access systems, security video surveillance, and emergency communication systems by various manufacturers;
 - CCTV cameras and related hardware such as controllers, storage computers, network appliances, and cables; and
 - Installation, maintenance, and support services for access control and CCTVs.
- Sound Transit has procured security and protection products from Aronson Security Group, Inc. over the past ten years.
- The contract will be available through the expiration of the current DES contract in July 2019, and the available extensions to July 2022, if executed by DES.
- Using the State contract allows Sound Transit to take advantage of an average of a 25 percent discount off list prices afforded by this multi-agency procurement mechanism.
- Applicable taxes for this contract are currently estimated to be \$50,050.

BACKGROUND

Sound Transit’s IT Transit Systems Group supports the repair and maintenance of access control and CCTV security systems at all Sounder stations, ST Express stations and parking garages, and some equipment at Tacoma Link light rail sites.

The Transit Systems group leverages a variety of contracts to purchase security hardware and other hardware supplies to ensure that unique and hard-to-find items are available at the best price offered. The contract will be used for will-call purchasing of security and protection products and services on an as-needed basis, as well as supporting ongoing maintenance of installed systems.

The DES contract includes rigorous supplier commitments to ensure supplier partners offer their best supplier government pricing which allows Sound Transit to take advantage of an average of a 25 percent discount afforded by this multi-agency procurement mechanism.

PROCUREMENT INFORMATION

Sound Transit determined that the best method to procure the needed products and services was under the State of Washington piggyback agreement via the Washington DES. This is a competitively procured NASPO (National Association of State Procurement Officers) ValuePoint contract for the requested items. By piggybacking, Sound Transit can take advantage of volume discounts due to greater purchasing power.

Sound Transit does not require any changes or modification to be made to the contract or the deliverables that will be purchased under this piggyback.

FISCAL INFORMATION

The proposed action will be funded from the Finance and Information Technology department budget and the IT Transit System project budget.

The Finance and Information Technology department budget will fund approximately 25 percent of this action and will be expensed from two categories: services and material and supplies. The services category budget is \$17,281,428 in 2017 of which a total of \$22,750 is estimated to be spent in the current year of the contract and is within the agency's budget authority. The materials and supplies category budget is \$1,581,550 in 2017 of which a total of \$12,250 is estimated to be spent in the current year of the contract. The materials and supplies category is over budget but additional fiscal capacity exists within other categories to cover these expenses in the current year.

The IT Transit System project will fund approximately 75 percent of this action. The authorized project allocation is \$5,904,818 and approximately \$10,000 is estimated to be spent in the current year. This action is within the authorized project allocation to date and sufficient monies remain after approval of this action to fund the remaining work anticipated for this project.

Funding for the additional years of the contract from the Finance and Information Technology department will be included in future annual budget requests.

Contract: Aronson Security Group, Inc.

(in thousands)

Contract Detail	Board Approvals to Date	Current Approved Contract Status	Proposed Action	Proposed Total for Board Approval
Contract Amounts - IT Transit Systems	\$	\$	\$375	\$375
Contract Amounts - Finance and Technology Dept	0	0	\$125	\$125
Current Tax Estimate			51	51
Total Contract	\$	\$	\$551	\$551
Percent Contingency	0%	0%	0%	0%

IT TRANSIT SYSTEMS

Project Phase	Authorized Project Allocation to Date	Board Approvals	This Action	Board Approved Plus Action	Uncommitted / (Shortfall)
Construction	5,905	550	375	925	4,980
Total Current Budget	\$5,905	\$550	\$375	\$925	\$4,980

Notes:

Board Approvals = Committed To-Date + Contingency as of October 31, 2017, and includes pending Board actions.
For detailed project information, see page 121 in the Adopted 2017 Transit Improvement Plan.

FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT

Cost Category	2017 Operating Budget	2017 Actuals to Date	This Action (2017 Forecasted Spend Only)	Actuals to Date Plus Action	Annual Operating Budget
Salaries and Benefits	\$20,981	\$15,722	\$	\$15,722	\$5,259
Services	17,281	8,122	23	8,145	9,136
Materials and Supplies	1,582	1,740	12	1,752	-170
Utilities	953	793		793	160
Insurance	7,482	4,870		4,870	2,612
Miscellaneous Expenses	491	418		418	74
Interest Expense	18	4		4	14
Leases and Rentals	415	318		318	97
Total Annual Operating Budget	\$49,203	\$31,987	\$35	\$32,022	\$17,181

Notes:

Actuals to date are thru October, 31, 2017.
Budget for this item is located on page 29 of the Adopted 2017 Budget book.

SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Because this contract “piggybacks” onto the Washington Department of Enterprise Services (DES) with Aronson Security Group, Inc., goals for participation were not established by Sound Transit.

PUBLIC INVOLVEMENT

Not applicable to this action

TIME CONSTRAINTS

A one-month delay would have significant impacts to upcoming project schedules.

ENVIRONMENTAL REVIEW

KH 11/27/17

LEGAL REVIEW

AJP 11/30/17

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A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract with Aronson Security Group, Inc. to provide security and protection products, services, and maintenance for a total authorized contract amount not to exceed \$500,000 plus applicable taxes.

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MOTION:

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract with Aronson Security Group, Inc. to provide security and protection products, services, and maintenance for a total authorized contract amount not to exceed \$500,000 plus applicable taxes.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on December 7, 2017.



Paul Roberts

Operations and Administration Committee Chair

ATTEST:



Kathryn Flores

Board Administrator