

MOTION NO. M2017-28

Contract Amendment for Public Involvement Services for High-Capacity Transit System Plan Development

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Capital Committee	03/09/2017	Final Action	Craig Davison, Executive Director, Communications and External Affairs Geoff Patrick, Media Relations and Public Information Manager

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract amendment with Envirolssues, Inc. for public involvement consultant services in the amount of \$45,000 for a new total authorized contract amount not to exceed \$1,405,000.

KEY FEATURES SUMMARY

- Envirolssues, Inc. provided public information and public involvement consultant services to support the Board in shaping the Sound Transit 3 (ST3) ballot measure, including developing web content and interactive features to show transit options and benefits.
- This amendment will provide funding to migrate and assimilate website content highlighting ST3 projects with information about previously approved agency projects.
- Staff has determined adapting the existing interactive map structure developed under this contract with Envirolssues, Inc. will be the most cost-effective and expedient option, providing continued public benefits from earlier work.

BACKGROUND

In August 2013 Sound Transit entered into a contract with Envirolssues, Inc. to promote widespread public interest and involvement as the Board shaped the future of the regional transit system.

The contract scope of work included developing a website for the Sound Transit 3 measure that included an interactive map that provides an accessible public interface to information about projects.

Prior to closure of this contract, work under this amendment will maintain and preserve elements of the ST3 website as information about Sound Transit 3 projects is merged with information about previously approved projects.

Envirolssues, Inc. was selected through a competitive procurement process. A request for proposals was issued on May 20, 2013. Of the five proposals received and evaluated, Envirolssues, Inc. was ranked the highest by the selection team and determined to be the best value for Sound Transit.

FISCAL INFORMATION

This action is within the authorized project allocation to date and sufficient funds remain after approval of this action to fund the remaining work in the preliminary engineering phase.

The authorized project allocation to date for ST3 Planning is \$52,648,024. Within that amount \$5,204,950 has been allocated for public outreach activities in the preliminary engineering phase. The proposed action would commit an additional \$45,000 to the Envirolssues, Inc. contract to provide consultant services to update the current interactive map and support the Agency's efforts to move remaining content from soundtransit3.org to soundtransit.org leaving the remaining uncommitted budget of \$27,984,878 in the preliminary engineering phase.

ST3 Planning
(in thousands)

	Authorized Project Allocation to Date	Board Approvals	This Action	Board Approved Plus Action	Uncommitted / (Shortfall)
Agency Administration	\$5,838	\$3,274	\$	\$3,274	\$2,565
Preliminary Engineering	46,510	18,480	45	18,525	27,985
Final Design					
Third Parties					
Right of Way	300	17		17	284
Construction					
Construction Services					
Vehicles					
Total Current Budget	\$52,648	\$21,770	\$45	\$21,815	\$30,833

Phase Detail - Preliminary Engineering

Public Outreach	\$5,205	\$2,810	\$45	\$2,855	\$2,350
Other Preliminary Engineering Phase Work	41,305	15,670		15,670	25,635
Total Phase	\$46,510	\$18,480	\$45	\$18,525	\$27,985

Envirolssues, Inc. Contract Detail	Board Approvals to Date	Current Approved Contract Status	Proposed Action	Proposed Total for Board Approval
Contract Amount	\$1,360	\$1,360	\$45	\$1,405
Contingency				
Total Contract Amount	\$1,360	\$1,360	\$45	\$1,405
Percent Contingency	0%	0%	0%	0%

Notes:

Amounts are expressed in Year of Expenditure.
Board Approvals = Committed To-Date + Contingency as of January 2017 includes pending Board actions.
For detailed project information, see page 49 of the Proposed 2017 Transit Improvement Plan (TIP).

SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Small Business and DBE goals are based upon an examination of subcontracting opportunities contained in the work of this contract and the number of Small Businesses/DBEs available to perform such subcontracting work.

Sound Transit determined that there were few subcontracting opportunities for Small Business and DBEs based upon the work described in this contract, so Small Business/DBE goals were not established or required.

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

Delay in approval of this action would delay full assimilation of ST3 project information with information of previously approved projects and/or result in reduced accessibility of information.

PRIOR BOARD/COMMITTEE ACTIONS

Motion No. M2015-74: Authorized the chief executive officer to execute a contract amendment with EnviroIssues for public involvement consultant services supporting the Sound Transit 3 ballot measure in the amount of \$560,000 for a new total authorized contract amount not to exceed \$1,360,000.

Motion No. M2013-63: Authorized the chief executive officer to execute a three-year contract with two one-year options to extend with EnviroIssues, Inc. to provide public involvement consultant services for planning the next phase of high-capacity transit system development for a total authorized contract amount not to exceed \$800,000.

ENVIRONMENTAL REVIEW

JI 2/27/2017

LEGAL REVIEW

AJP 3/2/2017

MOTION NO. M2017-28

A motion of the Capital Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract amendment with EnviroIssues, Inc. for public involvement consultant services in the amount of \$45,000 for a new total authorized contract amount not to exceed \$1,405,000.

BACKGROUND:

In August 2013 Sound Transit entered into a contract with EnviroIssues, Inc. to promote widespread public interest and involvement as the Board shaped the future of the regional transit system.

The contract scope of work included developing a website for the Sound Transit 3 measure that included an interactive map that provides an accessible public interface to information about projects.

Prior to closure of this contract, work under this amendment will maintain and preserve elements of the ST3 website as information about Sound Transit 3 projects is merged with information about previously approved projects. This amendment will provide funding to migrate and assimilate website content highlighting ST3 projects with information about previously approved agency projects.

EnviroIssues, Inc. was selected through a competitive procurement process. A request for proposals was issued on May 20, 2013. Of the five proposals received and evaluated, EnviroIssues was ranked the highest by the selection team and determined to be the best value for Sound Transit. Staff has determined adapting the existing interactive map structure developed under this contract with EnviroIssues, Inc. will be the most cost-effective and expedient option, providing continued public benefits from earlier work.

MOTION:

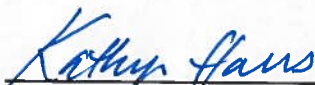
It is hereby moved by the Capital Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract amendment with EnviroIssues, Inc. for public involvement consultant services in the amount of \$45,000 for a new total authorized contract amount not to exceed \$1,405,000.

APPROVED by the Capital Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on March 9, 2017.



Fred Butler
Capital Committee Chair

ATTEST:



Kathryn Flores
Board Administrator