

MOTION NO. M2017-29

Citizen Oversight Panel Appointment

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Board	03/23/2017	Final Action	Kathy Albert, Strategic Business Officer Katie Flores, Board Administrator

PROPOSED ACTION

Appointing Ms. Sharon Grader to the Citizen Oversight Panel for a term of four years beginning April 1, 2017, and expiring March 31, 2021.

KEY FEATURES SUMMARY

- The purpose of this action is to fill one vacancy on the Citizen Oversight Panel (COP) representing Snohomish County. This appointment will fulfill the minimum representation requirement of two members for each subarea.
- This appointment will bring the membership of the COP up to 14 members.

BACKGROUND

The Sound Transit Citizen Oversight Panel (COP) is a 15-member advisory committee of citizen volunteers appointed by the Sound Transit Board to monitor and report on Sound Transit performance in delivering on the commitments it made in Sound Move, ST2, and ST3.

The COP is charged with an annual review of Sound Transit’s performance and financial plan, and provides reports and recommendations to the Board. The COP monitors Sound Transit's performance in the following areas:

- Adherence to its public commitments.
- Open and timely involvement of citizens.
- The process of evaluating project alternatives.
- Capital and operating budgets and finance plans.
- Management of the regional fund.
- Equity in subarea budgets and reporting.
- Adherence to schedules and budgets.
- Review of annual performance audits.

When a vacancy arises on the panel, every attempt is made to fill it with an individual whose skills, experience, and demographic characteristics maintain the panel’s geographic balance and diversity. The Citizen Oversight Panel currently has two vacancies. This appointment will fill one vacancy. Recruitment is underway to fill one vacancy in Pierce County.

Candidate qualifications include:

- Being a registered voter within the Sound Transit District.
- Residing and/or working in King County, Pierce County, or Snohomish County within the Sound Transit district boundary.
- Having experience/skills in one or more areas of expertise related to the panel's responsibilities-business and finance management, engineering, large projects construction management, public facilities and service, government processes, and public policy development or review.

- Being able to attend meetings twice each month during normal business hours.

Ms. Grader is a resident of Edmonds and has experience in planning transit projects throughout the United States. With more than 25 years communicating engineering and architectural concepts, Sharon has designed graphics and developed document layouts for many engineering and planning materials including manuals, environmental publications, public involvement, project visualization, and multimedia presentations. Prior to her retirement in 2014, she served as the lead graphic designer for the 2014 update to Sound Transit's Long Range Plan Draft Supplemental Environmental Impact Statement.

FISCAL INFORMATION

Not applicable to this action.

SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION

Not applicable to this action.

PUBLIC INVOLVEMENT

The Board and current members of the COP have been actively recruiting members for the Pierce County and Snohomish County vacancies since August 2016. Outreach efforts included sending a news release to a wide variety of media, libraries, colleges, and interested individuals, as well as posting it on the Sound Transit website.

TIME CONSTRAINTS

A one-month delay would not create a significant impact to the COP membership.

ENVIRONMENTAL REVIEW

JI 03/16/17

LEGAL REVIEW

AJP 03/17/2017

MOTION NO. M2017-29

A motion of the Board of the Central Puget Sound Regional Transit Authority appointing Ms. Sharon Grader to the Citizen Oversight Panel for a term of four years beginning April 1, 2017, and expiring March 31, 2021.

BACKGROUND:

The Sound Transit Citizen Oversight Panel (COP) is a 15-member advisory committee of citizen volunteers appointed by the Sound Transit Board to monitor and report on Sound Transit performance in delivering on the commitments it made in Sound Move, ST2, and ST3.

The COP is charged with an annual review of Sound Transit's performance and financial plan, and provides reports and recommendations to the Board. The COP monitors Sound Transit's performance in the following areas:

- Adherence to its public commitments.
- Open and timely involvement of citizens.
- The process of evaluating project alternatives.
- Capital and operating budgets and finance plans.
- Management of the regional fund.
- Equity in subarea budgets and reporting.
- Adherence to schedules and budgets.
- Review of annual performance audits.

When a vacancy arises on the panel, every attempt is made to fill it with an individual whose skills, experience, and demographic characteristics maintain the panel's geographic balance and diversity. The Citizen Oversight Panel currently has two vacancies. This appointment will fill one vacancy. Recruitment is underway to fill one vacancy in Pierce County.

Candidate qualifications include:

- Being a registered voter within the Sound Transit District.
- Residing and/or working in King County, Pierce County, or Snohomish County within the Sound Transit district boundary.
- Having experience/skills in one or more areas of expertise related to the panel's responsibilities-business and finance management, engineering, large projects construction management, public facilities and service, government processes, and public policy development or review.
- Being able to attend meetings twice each month during normal business hours.

Ms. Grader is a resident of Edmonds and has experience in planning transit projects throughout the United States. With more than 25 years communicating engineering and architectural concepts, Sharon has designed graphics and developed document layouts for many engineering and planning materials including manuals, environmental publications, public involvement, project visualization, and multimedia presentations. Prior to her retirement in 2014, she served as the lead graphic designer for the 2014 update to Sound Transit's Long Range Plan Draft Supplemental Environmental Impact Statement.

MOTION:

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that Ms. Sharon Grader is appointed to the Citizen Oversight Panel for a term of four years beginning April 1, 2017, and expiring March 31, 2021.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on March 23, 2017.



Dave Somers
Board Chair

ATTEST:


Kathryn Flores
Board Administrator