

MOTION NO. M2017-65

Contract Amendment for Telecommunications Cabling Materials and Services

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	05/04/2017	Final Action	Brian McCartan, Executive Director of Finance and Information Technology Jason Weiss, Chief Information Officer

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract amendment through November 2018 with Pacific Apex Construction, LLC, dba CTS a Washington limited liability company, to provide telecommunications cabling materials and services in the amount of \$166,050, for a total authorized contract amount not to exceed \$363,150.

KEY FEATURES SUMMARY

- Sound Transit currently has a “piggyback” contract through the Washington State Department of Enterprise Services (DES) Master Contract with Pacific Apex Construction, LLC, dba CTS a Washington limited liability company, to provide telecommunications cabling materials and services.
- The original contract was executed under the CEO’s authority in the amount of \$197,100. The requested funds would provide continued services through the expiration of the current State contract, November 2018.
- Using the State contract allows Sound Transit to take advantage of a 10 percent discount over list pricing.

BACKGROUND

In February 2014, Sound Transit executed a contract under the Washington State Department of Enterprise Services (DES) Master contract with Pacific Apex Construction, LLC, dba CTS a Washington limited liability company, to purchase telecommunications cabling materials and related services. These services are used to purchase and install cabling at all Sound Transit locations. Services include low-wattage installation, testing, and inspection compliance for in-wall and cubicle locations.

This contract is subject to the payment of the prevailing wages for the services provided. Sound Transit will manage the contract by issuing work orders based on the contractor’s quote for the services needed.

PROCUREMENT INFORMATION

Sound Transit has a “piggyback” contract through the Washington State Department of Enterprise Services (DES) Master Contract with Pacific Apex Construction, LLC, dba CTS a Washington limited liability company, to provide telecommunications cabling materials and services. The original contract was executed under the CEO’s authority in the amount of \$197,100.

FISCAL INFORMATION

The proposed action will amend the current contract by \$166,050 for a new total authorized contract amount not to exceed \$363,150 and will be funded from the materials and supplies category within the Finance and Information Technology (FIT) annual operating budget. The materials and supplies category budget is \$1,581,099 of which a total \$85,000 is estimated to be spent for this contract in 2017 and is within the agency's budget authority. After approval of this action, the remaining annual budget amount will be used to fund other department expenditures in 2017.

Funding for the additional years of the contract will be included in future annual budget requests.

Finance and Information Technology (in thousands)

Cost Category	2017 Annual Operating Budget	Actuals to Date	This Action	Actuals to Date Plus Action	Remaining Annual Operating Budget
Salaries and Benefits	\$20,981	\$4,059	\$	\$4,059	\$16,922
Services	17,281	3,650		3,650	13,632
Materials and Supplies	1,581	283	85	368	1,213
Utilities	953	184		184	769
Insurance	7,482	1,061		1,061	6,421
Miscellaneous	491	178		178	313
Interest Expense	18	1		1	17
Leases and Rentals	415	115		115	300
Total Annual Operating Budget	\$49,203	\$9,531	\$85	\$9,616	\$39,587

Contract Spending Plan	Prior Year Spending	Forecast 2017 Spending	Future Expenditures	Total
Pacific Apex Construction, LLC.	\$177	\$85	\$101	\$363

Pacific Apex Construction, LLC.	Board Approved Contract Value	Proposed Action	Proposed Revised Board Approved Contract Value
Services	\$197	\$166	\$363
Contingency	-	-	-
Contract Amount - Total	\$197	\$166	\$363
Percent Contingency	0%	0%	0%

Notes:

Actuals to date are thru March 31, 2017

Budget detail for this action is located on page 29 of the Adopted 2017 Budget book.

SMALL BUSINESS/DBE PARTICIPATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Because this contract "piggybacks" onto the State contract with Pacific Apex Construction, LLC, dba CTS a Washington limited liability company, goals for participation were not established by Sound Transit.

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

A one-month delay would impact support services from the vendor.

ENVIRONMENTAL REVIEW

JI 4/17/2017

LEGAL REVIEW

AJP 4/28/2017



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A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract amendment through November 2018 with Pacific Apex Construction, LLC, dba CTS a Washington limited liability company, to provide telecommunications cabling materials and services in the amount of \$166,050, for a total authorized contract amount not to exceed \$363,150.

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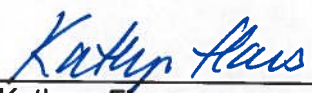
It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract amendment through November 2018 with Pacific Apex Construction, LLC, dba CTS a Washington limited liability company, to provide telecommunications cabling materials and services in the amount of \$166,050, for a total authorized contract amount not to exceed \$363,150.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on May 4, 2017.



Paul Roberts
Operations and Administration Committee Chair

ATTEST:



Kathryn Flores
Board Administrator