

MOTION NO. M2017-78
Threat and Vulnerability Assessments Contract

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	06/01/2017	Final Action	Bonnie Todd, Executive Director of Operations Branden Porter, Facilities Security Program Manager

PROPOSED ACTION

Authorizes the chief executive officer to execute a three-year contract with two one-year options with Setracon, Inc. to provide threat and vulnerability assessment services in the amount of \$352,800, with a 10% contingency of \$35,280, for a total authorized contract amount not to exceed \$388,080.

KEY FEATURES SUMMARY

- Under this contract, Setracon, Inc. will complete a system-wide threat and vulnerability assessments which includes the evaluation of hazards, key infrastructure, physical security measures, processes and procedures, area crime trends, and local and federal threat intelligence on Sound Transit facilities, transit centers and stations.
- Updated threat and vulnerability information is required to continue to provide a safe and secure environment, efficiently allocate security personnel and resources, and meet Sound Transit’s System Security and Emergency Preparedness Plan (SSEPP), Department of Homeland Security (DHS) and WSDOT requirements.
- Assessment of the entire system is expected to take five years.

BACKGROUND

Susceptibility to crime, terrorism and natural disasters must be continually evaluated and mitigated. Obtaining accurate and comprehensive threat and vulnerability information is critical to maintaining a successful public safety program, allocating resources efficiently, and planning for continuity of operations in an emergency. Sound Transit has adopted an approach that is consistent with other transit agencies and in compliance with DHS and WSDOT guidelines. To be eligible for DHS grants, the agency must comply with DHS guidelines.

This work allows the agency to receive in-depth risk assessments over multiple years and allows for comparison of results with other similar facilities. This work will also enable Sound Transit to maximize the impact of security personnel and resources. The work will be divided into five phases and begin in the second quarter of 2017. By 2022, Sound Transit will have system-wide threat and vulnerability analysis.

This action would allow threat and vulnerability assessments of modes and facilities to continually be evaluated over the next five years. The end result will be a safer, more secure environment for the public.

PROCUREMENT INFORMATION

A Request for Proposals (RFP) was issued on February 16, 2017. Eleven proposals were received. A selection panel was established to evaluate proposals against the evaluation criteria outlined in the RFP, including price. Setracon, Inc.’s proposal was selected as the best value.

FISCAL INFORMATION

The proposed action will be funded from the Services category within the Operations department's annual operating budget. The Service category budget is \$60,781,989, of which a total of \$20,000 is estimated to be spent in the current year of the contract and is within the agency's budget authority. After approval of this action, the remaining annual budget amount will be used to fund other department expenditures anticipated in the 2017 annual budget.

Funding for the additional years of the contract will be included in future annual budget requests.

Operations Department (in thousands)

	2017 Annual Operating Budget	Actuals to Date	This Action	Actuals to Date Plus Action	Remaining Annual Operating Budget
Salaries and Benefits	\$16,015	\$4,077	-	\$4,077	\$11,938
Services	60,782	16,642	20	16,662	44,119
Materials and Supplies	10,831	2,226	-	2,226	8,605
Utilities	5,276	1,702	-	1,702	3,574
Taxes	2,595	1,001	-	1,001	1,594
Purchased Transportation Services	163,027	52,428	-	52,428	110,599
Miscellaneous	388	75	-	75	313
Leases and Rentals	8,601	3,074	-	3,074	5,527
Total Annual Operating Budget	\$267,514	\$81,225	\$20	\$81,245	\$186,269

Contract Spending Plan	Prior Year Spending	Forecast 2017 Spending	Future Expenditures	Total
Setracon		\$20	\$368	\$388

Contract Detail	Board Approved Contract Value	Contract Actuals to Date	Proposed Action	Proposed Revised Board Approved Contract Value
Setracon			\$353	\$353
Contingency			35	35
Contract Amount - Total	\$0	\$0	\$388	\$388
Percent Contingency			10%	10%

* Actuals reflect the month of April, 2017.

SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Small Business and DBE goals are based upon an examination of subcontracting opportunities contained in the work of this contract and the number of Small Businesses/DBEs available to perform such subcontracting work.

Sound Transit determined that there were few Small Business and DBE subcontracting opportunities based upon the work described in this contract, so Small Business/DBE goals were not established.

TIME CONSTRAINTS

A one-month delay would not create a significant impact to the project schedule.

ENVIRONMENTAL REVIEW

JI 5/26/2017

LEGAL REVIEW

AJP 5/26/2017

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A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a three-year contract with two one-year options with Setracon, Inc. to provide threat and vulnerability assessment services in the amount of \$352,800, with a 10% contingency of \$35,280, for a total authorized contract amount not to exceed \$388,080.

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This action would allow threat and vulnerability assessments of modes and facilities to continually be evaluated over the next five years. The end result will be a safer, more secure environment for the public.

MOTION:

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a three-year contract with two one-year options with Setracon, Inc. to provide threat and vulnerability assessment services in the amount of \$352,800, with a 10% contingency of \$35,280, for a total authorized contract amount not to exceed \$388,080.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on June 1, 2017.


Paul Roberts
Operations and Administration Committee Chair

ATTEST:


Kathryn Flores
Board Administrator