

**MOTION NO. M2017-79**  
**Security Certification Services for Capital Projects**

<b>MEETING:</b>	<b>DATE:</b>	<b>TYPE OF ACTION:</b>	<b>STAFF CONTACT:</b>
Operations and Administration Committee	06/01/2017	Final Action	Bonnie Todd, Executive Director of Operations <b>Branden Porter, System Security Program Manager</b>

**PROPOSED ACTION**

Authorizes the chief executive officer to execute a three-year contract with two one-year options with Parsons Brinckerhoff to provide on-call security certification services for capital projects as part of the Security Certification Program in the amount of \$484,531 with a 10% contingency of \$48,453 for a total authorized contract amount not to exceed \$532,984.

**KEY FEATURES SUMMARY**

- This scope of work will provide on-call security certification services to support Sound Transit's Security Certification Program for all capital projects. This work will include:
  - Reviewing the agency's current security certification processes.
  - Assisting agency staff in the review, development and/or revision of security certification documents.
  - Assisting in the review of third party contractually required deliverables (i.e., plans, analyses, designs, test procedures and reports, drawings, etc.) submitted to Sound Transit by contractors, original equipment manufacturers, and vendors.
  - Developing Threat and Vulnerability Assessments (TVAs) and a Security Hazard Tracking Log for each assigned capital project.
  - Serving as a liaison between Sound Transit Public Safety, project engineering, and contractors for the purposes of overseeing security certification programs.
  - Preparing reports on assigned security certification activities.

**BACKGROUND**

Security certification is required for all FTA funded capital projects under 49 CFR Part 633. Sound Transit will be adding a number of new stations over the next few years and this contract will ensure the agency meets all FTA requirements by supplementing staff work in this area. All work will be performed using task orders.

**PROCUREMENT INFORMATION**

A request for proposals (RFP) was issued on February 14, 2017. Six proposals were received. The proposals were evaluated by a selection committee and the proposal from Parsons Brinckerhoff was selected as best value.

**FISCAL INFORMATION**

This on-call contract would be used for Security Certification for capital projects. The services described in this proposed action will be assigned on an as-needed basis after available budget is

verified. Since the proposed services will be assigned on an as-needed basis, the distribution of cost will be determined as project schedules require.

### **SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION**

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Small Business and DBE goals are based upon an examination of subcontracting opportunities contained in the work of this contract and the number of Small Businesses/DBEs available to perform such subcontracting work.

Sound Transit determined that there were few Small Business and DBE subcontracting opportunities based upon the work described in this contract, so Small Business/DBE goals were not established.

### **TIME CONSTRAINTS**

A one-month delay would not create a significant impact to the project schedule.

### **ENVIRONMENTAL REVIEW**

Jl 5/18/2017

### **LEGAL REVIEW**

AJP 5/26/2017

**MOTION NO. M2017-79**

A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a three-year contract with two one-year options with Parsons Brinckerhoff to provide on-call security certification services for capital projects as part of the Security Certification Program in the amount of \$484,531 with a 10% contingency of \$48,453 for a total authorized contract amount not to exceed \$532,984.

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Security certification is required for all FTA funded capital projects under 49 CFR Part 633. Sound Transit will be adding a number of new stations over the next few years and this contract will ensure the agency meets all FTA requirements by supplementing staff work in this area. All work will be performed using task orders.

This action's scope of work will provide on-call security certification services to support Sound Transit's Security Certification Program for all capital projects. This work will include: Reviewing the agency's current security certification processes, assisting agency staff in the review, development and/or revision of security certification documents, assisting in the review of third party contractually required deliverables (i.e., plans, analyses, designs, test procedures and reports, drawings, etc.) submitted to Sound Transit by contractors, original equipment manufacturers, and vendors, developing Threat and Vulnerability Assessments (TVAs) and a Security Hazard Tracking Log for each assigned capital project, serving as a liaison between Sound Transit Public Safety, project engineering, and contractors for the purposes of overseeing security certification programs, and preparing reports on assigned security certification activities.

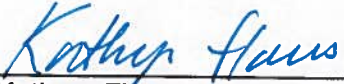
**MOTION:**

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a three-year contract with two one-year options with Parsons Brinckerhoff to provide on-call security certification services for capital projects as part of the Security Certification Program in the amount of \$484,531 with a 10% contingency of \$48,453 for a total authorized contract amount not to exceed \$532,984.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on June 1, 2017.

  
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Paul Roberts  
Operations and Administration Committee Chair

ATTEST:

  
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Kathryn Flores  
Board Administrator