



May 1, 2018

Dear Board of Directors:

As you know, Sound Transit is undertaking an ambitious effort to build a transformative mass transit system for the Puget Sound Region. Your involvement in that effort is crucial for maintaining public support and regional equity. My goal as Board Chair is to give the board all the necessary tools to ensure appropriate oversight and maintain positive strategic direction.

To accomplish its mission of building out the voter-approved ST2 and ST3 plans, Sound Transit must reform the way it does business and ensure projects are being built on time and within budget. Sound Transit must also adopt internal reforms to maintain a focus on excellent customer service and project delivery.

On May 4, 2018, from 9:00 a.m. to 3:00 p.m., we will hold a workshop to continue our work of reforming the board's processes, which has been ongoing over the past year. By reforming our processes, we can more effectively oversee the work of Sound Transit.

The board's Executive Committee has received a presentation from CEO Rogoff on the five-year outlook for the agency, and it has concluded that changes must be made to the way the board and its committees conduct business. These changes must be made for the agency to accomplish its mandate.

In early 2017, I asked for a review of the board's procedures and policies. Peter Rogoff and I completed interviews of all board members that year to get an initial understanding of what subject areas were most important to review and what changes board members want to see in their future operations and meetings.

Purpose of the May Board Workshop:

- Review an updated five-year outlook from the CEO. The goal of this discussion is ensuring all board members have a clear understanding of the work ahead, particularly as we discuss changes to board committees and how to balance the board's workload and oversight roles.
- Discuss the board's priorities for oversight.

Expectations:

- Create a shared understanding of the challenges and opportunities facing the agency.

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Tacoma Mayor

CHIEF EXECUTIVE OFFICER

Peter M. Rogoff

Desired outcomes:

- Make decisions on changes to the board committee structure.
- Position the board for oversight and guidance in all areas of strategic importance, and improve efficiencies for day-to-day agency business.

I appreciate the time and effort you put into your board responsibilities. As we continue to reform Sound Transit, your leadership will be vital to the success of the agency's mission.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dave Somers', followed by a long horizontal line extending to the right.

Dave Somers
Board Chair

cc: Peter Rogoff, CEO