

**MOTION NO. M2018-31**  
**King County Metro System Expansion Partnership Agreement**

<b>MEETING:</b>	<b>DATE:</b>	<b>TYPE OF ACTION:</b>	<b>STAFF CONTACT:</b>
Capital Committee	03/08/2018	Final Action	Don Billen, Acting ED, PEPD <b>Sarah Bohlen, Development Manager - Implementation Planning</b>

**PROPOSED ACTION**

Authorizes the chief executive officer to execute a partnership agreement and initial task order with King County Metro to provide project development support services in the amount of \$860,000, with a 10% contingency of \$86,000 for a total authorized amount not to exceed \$946,000.

**KEY FEATURES SUMMARY**

- This action funds two FTEs during the 2018-19 biennium to provide service integration and capital facility planning support during the alternatives development, evaluation and preferred alternative identification phases of the projects identified in the Sound Transit 3 (ST3) Plan.
- Enables King County Metro (KCM) to commit and provide regular, timely and coordinated support for Sound Transit projects, strengthening intermodal integration and facility design during early project development and minimizing later changes during design and construction.
- Includes options to add tasks, budget and duration, per agreement and approval of both parties.
- King County Metro will provide project management and additional staff support at their cost.

**BACKGROUND**

Achieving seamless intermodal integration is a core goal of both Sound Transit's and KCM's facility planning and service delivery to the public. The ST3 program has increased the need for KCM participation in Sound Transit's project development activities. However, KCM has its own ambitious system expansion plans and does not have enough staff resources to support both their own program and Sound Transit's expansion needs. Past experience suggests that having KCM staff dedicated to Sound Transit projects early in project development improves intermodal integration. Regular, timely and coordinated participation by KCM earlier in Sound Transit's project development is expected to lead to better and more durable transit integration decisions, and reduce the risks of later changes that negatively impact Sound Transit project costs and schedules.

**FISCAL INFORMATION**

This action is within the authorized project allocation to date and sufficient funds remain after approval of this action to fund the anticipated remaining work in the preliminary engineering phase as contained in the current cost estimates.

The authorized project allocation to date for the ST3 Planning is \$52,648,024. Within that amount, \$47,631,973 has been set aside in the preliminary engineering phase. The proposed action would commit an additional \$946,000 to this phase, leaving a remaining uncommitted balance of \$28,011,075.

**ST3 Planning**  
(in thousands)

	Authorized Project Allocation to Date	Board Approvals	This Action	Board Approved Plus Action	Uncommitted / (Shortfall)
Agency Administration	\$5,009	\$4,267	\$	\$4,267	\$742
Preliminary Engineering	47,632	18,675	946	19,621	28,011
Final Design					
Third Parties					
Right of Way	7	7		7	0
Construction					
Construction Services					
Vehicles					
<b>Total Current Budget</b>	<b>\$52,648</b>	<b>\$22,949</b>	<b>\$946</b>	<b>\$23,895</b>	<b>\$28,753</b>

**Phase Detail - Preliminary Engineering**

Consulting Services	\$39,397	\$11,268	\$946	\$12,214	\$27,182
Other Preliminary Engineering Phase Work	8,235	7,406		7,406	829
<b>Total Phase</b>	<b>\$47,632</b>	<b>\$18,675</b>	<b>\$946</b>	<b>\$19,621</b>	<b>\$28,011</b>

**King County Metro**

Contract Detail	Board Approvals to Date	Current Approved Contract Status	Proposed Action	Proposed Total for Board Approval
Contract Amount	\$	\$	\$860	\$860
Contingency			86	86
<b>Total Contract Amount</b>	<b>\$</b>	<b>\$</b>	<b>\$946</b>	<b>\$946</b>
Percent Contingency	0%	0%	10%	10%

**Notes:**

Amounts are expressed in Year of Expenditure.

Board Approvals = Committed To-Date + Contingency as of Jan 2018 includes pending Board actions.

For detailed project information, see page 68 of 2018 Proposed Transit Improvement Plan (TIP).

**SMALL BUSINESS/DBE PARTICIPATION, APPRENTICESHIP UTILIZATION, AND TITLE VI COMPLIANCE**

Not applicable.

**PUBLIC INVOLVEMENT**

Not applicable.

**TIME CONSTRAINTS**

A one-month delay would not create a significant impact to project schedules.

**ENVIRONMENTAL REVIEW**

KH 2/28/18

**LEGAL REVIEW**

AJP 3/2/18

**MOTION NO. M2018-31**

A motion of the Capital Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a partnership agreement and initial task order with King County Metro to provide project development support services in the amount of \$860,000, with a 10% contingency of \$86,000 for a total authorized amount not to exceed \$946,000.

**BACKGROUND:**

Achieving seamless intermodal integration is a core goal of both Sound Transit's and KCM's facility planning and service delivery to the public. The ST3 program has increased the need for KCM participation in Sound Transit's project development activities. However, KCM has its own ambitious system expansion plans and does not have enough staff resources to support both their own program and Sound Transit's expansion needs. Past experience suggests that having KCM staff dedicated to Sound Transit projects early in project development improves intermodal integration. Regular, timely and coordinated participation by KCM earlier in Sound Transit's project development is expected to lead to better and more durable transit integration decisions, and reduce the risks of later changes that negatively impact Sound Transit project costs and schedules.

This action funds two FTEs during the 2018-19 biennium to provide service integration and capital facility planning support during the alternatives development, evaluation and preferred alternative identification phases of the projects identified in the Sound Transit 3 (ST3) Plan. Enables King County Metro (KCM) to commit and provide regular, timely and coordinated support for Sound Transit projects, strengthening intermodal integration and facility design during early project development and minimizing later changes during design and construction. Includes options to add tasks, budget and duration, per agreement and approval of both parties. King County Metro will provide project management and additional staff support at their cost.


**MOTION:**

It is hereby moved by the Capital Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a partnership agreement and initial task order with King County Metro to provide project development support services in the amount of \$860,000, with a 10% contingency of \$86,000 for a total authorized amount not to exceed \$946,000.

APPROVED by the Capital Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on March 8, 2018.

  
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Claudia Balducci  
Capital Committee Chair

ATTEST:

  
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Kathryn Flores  
Board Administrator