

MOTION NO. M2018-32

On-call Contract for Environmental Services

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Capital Committee	03/08/2018	Final Action	Don Billen, Acting PEPD Executive Director Lauren Swift, Senior Environmental Planner

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract with Environmental Science Associates to provide on-call environmental services to Sound Transit on an as needed basis for a total authorized contract amount not to exceed \$4,770,000.

KEY FEATURES SUMMARY

- This action provides on-call environmental services for Sound Transit's capital program and services currently in operation. The scope of work includes environmental documentation, permitting, environmental mitigation, and construction and facilities compliance not otherwise provided for in capital project contracts.
- This contract will allow the agency deal with unanticipated environmental work quickly and efficiently without delaying projects.
- Work under this contract is managed with the same rigorous project control for budget, scope, and schedule as other capital projects. Work will be assigned on a task order basis after available budget is verified and cost proposals are negotiated with the consultant.
- Sound Transit's existing environmental on-call contract expires in March 2018.
- This will be a five-year contract with no options to extend.

BACKGROUND

Substantial environmental work for large capital and operation projects is primarily covered by project specific contracts. This environmental on-call contract ensures the agency can address unanticipated needs for scope items not included in the larger contract. It also ensures smaller environmental issues can be handled after close out of project-specific contracts. This on-call contracting method also allows the agency to address small project environmental work not associated with larger capital projects. Work under this contract will allow Sound Transit to complete environmental compliance work more efficiently than pursuing separate, individual procurements for environmental services.

Sound Transit has used environmental on-call contracts since 2002, and these contracts have helped the agency deal with unanticipated environmental work quickly and efficiently without delaying projects.

PROCUREMENT INFORMATION

- On October 13, 2017, the Agency solicited environmental on-call consulting services through a competitive request for qualifications (RFQ) process.
- Sound Transit received three proposals.

- After proposals were received, Sound Transit’s evaluation team conducted its review of all proposals in accordance with the evaluation criteria published within the RFQ. Based on the Firm Experience, Knowledge and Experience of Key Individuals, Capacity and Project Organization, Project Approach, and History and Commitment to and Compliance with Equal Employment Opportunity Law, the Sound Transit team determined that Environmental Science Associates’ proposal is the response that best meets the evaluation criteria and is in the best interest of Sound Transit.

FISCAL INFORMATION

This on-call contract will be used for Sound Transit capital, facilities, or operations projects. Expenses associated with this contract will come from the preliminary engineering and final design phases within the overall capital project budgets, or through operating expenses in the budget. The services described in the proposed action would be assigned on a task order basis after available budget is verified. Since the proposed services will be assigned on an as-needed basis, the distribution of costs will be determined as project need is established.

DISADVANTAGED AND SMALL BUSINESS PARTICIPATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Small Business and DBE goals are based upon an examination of subcontracting opportunities contained in the work of this contract and the number of Small Businesses available to perform such subcontracting work.

Sound Transit did not establish goals. Environmental Science Associates committed to the following businesses.

Commitment:

Small Business: 53%

DBE: 15%

Subconsultant/Subcontractor	Business Type	% of Work	Dollar Value
Agua Terra Cultural Resources Consultants	Small Business	4%	\$190,800
Axis Environmental, LLC	DBE	2%	95,400
Heffron Transportation	Small Business	5%	238,500
HWA Geosciences, Inc.	Small Business	4%	190,800
True North Land Surveying, Inc.	DBE	2%	95,400
Urban Tech Systems	DBE	2%	95,400
Cascadia Consulting	Small Business	3%	143,100
Herrera Environmental Consultants, Inc.	Small Business	25%	1,192,500
Keith F. Fabing, Inc.	Small Business	2%	95,400
Northwest Vernacular	Small Business	2%	95,400
Spatial Dev	Small Business	1%	47,700
Tree Solutions	Small Business	1%	47,700
Total		53%	\$2,623,500

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

Sound Transit has an existing environmental on-call contract expiring in March 2018. Having a new on-call environmental services contract executed as soon as possible will help ensure timely response to the agency's environmental service needs and minimize the risk of a gap in this type of service available to the agency.

PRIOR BOARD/COMMITTEE ACTIONS

Motion No. M2013-08: Authorized the chief executive officer to execute a contract with Environmental Science Associates to provide on-call environmental services to Sound Transit for a total authorized contract amount not to exceed \$4,000,000.

ENVIRONMENTAL REVIEW

PW 03/02/18

LEGAL REVIEW

AP 03/02/18

MOTION NO. M2018-32

A motion of the Capital Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract with Environmental Science Associates to provide on-call environmental services to Sound Transit on an as needed basis for a total authorized contract amount not to exceed \$4,770,000.

BACKGROUND:

Substantial environmental work for large capital and operation projects is primarily covered by project specific contracts. This environmental on-call contract ensures the agency can address unanticipated needs for scope items not included in the larger contract. It also ensures smaller environmental issues can be handled after close out of project-specific contracts. This on-call contracting method also allows the agency to address small project environmental work not associated with larger capital projects. Work under this contract will allow Sound Transit to complete environmental compliance work more efficiently than pursuing separate, individual procurements for environmental services.

Sound Transit has used environmental on-call contracts since 2002, and these contracts have helped the agency deal with unanticipated environmental work quickly and efficiently without delaying projects.

This contract was procured through a competitive process. A request for qualifications (RFQ) was issued in October 2017. Three firms submitted proposals in response to the RFQ, and Environmental Science Associates (ESA) received the highest overall score.

MOTION:

It is hereby moved by the Capital Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract with Environmental Science Associates to provide on-call environmental services to Sound Transit on an as needed basis for a total authorized contract amount not to exceed \$4,770,000.

APPROVED by the Capital Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on March 8, 2018.



Claudia Balducci
Capital Committee Chair

ATTEST:



Kathryn Flores
Board Administrator