

MOTION M2018-56

Telecommunications Cabling Materials and Services

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	05/03/2018	Final Action	Mike Harbour, Deputy CEO Jason Weiss, Chief Information Officer

PROPOSED ACTION

Authorizes the chief executive officer to execute a three-year contract with two one-year options to extend with Pacific Apex Construction LLC dba Cabling and Technology Services to provide telecommunications cabling materials and services in the amount of \$2,500,000 plus applicable taxes.

KEY FEATURES SUMMARY

- The action will authorize a contract with Cabling and Technology Services (CTS) for telecommunications cabling materials and services.
- Sound Transit currently has a “piggyback” contract through the Washington State Department of Enterprise Services (DES), for telecommunications cabling materials and services, however the current purchase order has limited remaining funds.
- Sound Transit staff determined it would be in the agency’s best interest to issue a request for proposals to replace the expiring contract.
- Services provided under this contract will be purchased on an as-needed basis and will include the purchase and installation of low-voltage cabling throughout the agency, including:
 - Cubicles
 - In-wall telecommunications cabling
 - Fiber Splicing
 - Electrical
 - Mounting of Audio and Video Equipment in conference rooms
- The amount requested is sufficient to cover the initial contract term and the two one-year options to extend.
- Applicable taxes are currently estimated to be \$252,500

BACKGROUND

In December 2017, Sound Transit issued a request for proposals to purchase telecommunications cabling materials and related services to replace an existing contract. These services are used to purchase and install cabling at all Sound Transit locations. Services include low-voltage cabling installation, testing, and inspection compliance for in-wall and cubicle locations.

This contract is subject to the payment of the prevailing wages for the services provided, dependent on the type of labor provided. Exceptions to prevailing wages would include project management and technical drawing/CAD services. Sound Transit will manage the contract by issuing work orders based on the contractor’s quote for the services needed.

PROCUREMENT INFORMATION

Procurement and Contracts issued RFP RTA/RP 0280-17 on February 9, 2018, for the purpose of purchasing on-call network cabling services to support ongoing and future Sound Transit requirements and projects. A request for proposals (RFP) was determined to be the best procurement method for these services. Selection criteria included price, firm history and experience, firm capacity/response time, commitment and compliance to EEO, and outreach efforts and commitment to small business and disadvantaged business enterprises.

On February 16, 2018, two proposals were received in response to this RFP. As a result of the initial evaluation, Sound Transit requested revised proposals from both firms. CTS was selected as the firm providing the best value proposal and Notice of Intent to Award was issued.

FISCAL INFORMATION

This contract will be used to purchase low-voltage cabling supplies for various agency office needs. The supplies described in this proposed action will be purchased on an as-needed basis after available budget from the Finance and Information Technology Services Department is verified. Since the proposed supplies will be assigned on an as-needed basis, the distribution of cost will be determined as project schedules require. Future year expenses will be included in subsequent annual budgets submitted to the board for adoption.

SMALL BUSINESS/DBE PARTICIPATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Consistent with Sound Transit Policies and Federal Regulations, Sound Transit has established Small Business goals for this contract. These goals are based upon an examination of subcontracting opportunities contained in the work of this contract and the number of Small Businesses/DBEs available to perform such subcontracting work.

For this specific contract, the following goals were set and the successful Proposer has committed to the following Small Business Participation:

Small Business Goals

Sound Transit Goal: 5%

Commitment: 5%

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

A one-month delay would significantly affect the delivery of services.

ENVIRONMENTAL REVIEW

KH 4/26/2018

LEGAL REVIEW

AJP 4/27/2018

MOTION NO. M2018-56

A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a three-year contract with two one-year options to extend with Pacific Apex Construction LLC dba Cabling and Technology Services to provide telecommunications cabling materials and services in the amount of \$2,500,000 plus applicable taxes.

BACKGROUND:

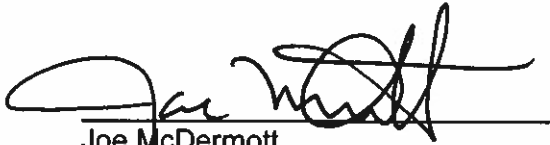
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This contract is with Cabling and Technology Services (CTS) for telecommunications cabling materials and services. The contract is subject to the payment of the prevailing wages for the services provided, dependent on the type of labor provided. Exceptions to prevailing wages would include project management and technical drawing/CAD services. Sound Transit will manage the contract by issuing work orders based on the contractor's quote for the services needed. The amount requested is sufficient to cover the initial contract term and the two one-year options to extend.

MOTION:

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a three-year contract with two one-year options to extend with Pacific Apex Construction LLC dba Cabling and Technology Services to provide telecommunications cabling materials and services in the amount of \$2,500,000 plus applicable taxes.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held May 3, 2018.



Joe McDermott
Operations and Administration Committee Vice Chair

ATTEST:



Kathryn Flores
Board Administrator