



Motion No. M2019-115

Agreement with Pierce Transit to Share Costs for Pierce Transit's Lakewood Base Expansion

Meeting:	Date:	Type of action:	Staff contact:
Rider Experience and Operations Committee	12/05/2019	Recommend to Board	Bonnie Todd, Executive Director of Operations
Board	12/19/2019	Final action	Dave Turissini, ST Express Program Manager

Proposed action

Authorizes the chief executive officer to execute an agreement with the Pierce County Public Transportation Benefit Area Corporation (Pierce Transit) to fund a portion of Pierce Transit's Lakewood Base Expansion in support of ST Express bus service for a total authorized agreement amount not to exceed \$1,897,500.

Key features summary

- In 2017, Pierce Transit commissioned its Base Master Plan to expand its base capacity to accommodate its own service expansion while continuing to accommodate the long-term operation of Sound Transit's ST Express service.
- Pierce Transit currently operates and maintains 129 ST Express buses on 13 ST Express routes. These buses are all stored at the Lakewood Base owned by Pierce Transit.
- This agreement provides for Sound Transit's contribution of funding to implement Phase 1A of the Pierce Transit's Base Master Plan which includes preliminary engineering design and property acquisition to expand the existing Lakewood Base.
- Sound Transit's contribution under this agreement is fixed. The contribution amount is based upon Sound Transit's current proportional share of buses stored at the base which is 46%.
- The agreement allows for a negotiated reimbursement should Pierce Transit ask Sound Transit to reduce the size of our fleet operated by Pierce Transit.
- Future contributions for Lakewood Base improvement phases will be discussed as part of Sound Transit's upcoming intergovernmental agreement (IGA) negotiations for operations of ST Express in Pierce County. The current IGA with Pierce Transit expires on December 31, 2020.
- All Phase 1A work covered by this agreement is complete.
- Pierce Transit's Base Master Plan timeline:
 - Phase 1A – C: Design, property acquisition, bus parking and maintenance facility improvements complete in 2022
 - Phase 2: Improvements to administration building complete in 2023
 - Phase 3: Construction of West Base complete in 2025

- Phase 4: Maintenance building renovation and additions to existing buildings complete in 2028

Background

Pierce Transit commissioned a Base Master Plan in 2017 to plan for their future base needs. This plan laid out their strategy to accommodate Sound Transit's ST Express Service as well as Pierce Transit's own expansion. The Base Master Plan established that the Lakewood Base is at maximum capacity and included recommendations for three phases of changes and improvements to the base, including acquisition and utilization of additional properties.

This agreement funds Sound Transit's portion of Phase 1A of Pierce Transit's Base Master Plan's design and construction. There is no further request for cost sharing for Phase 1. Phase 1 includes preliminary engineering design work and property acquisition. Sound Transit's contribution toward Phase 1 is based on the current ratio of ST Express buses based at Pierce Transit (46%). Staff is collaborating with Pierce Transit on implementing future phases of the Pierce Transit's Base Master Plan. The projected completion date for Phase 1A-C is 1Q 2022.

Fiscal information

This action is within the authorized project allocation to date and sufficient monies remain after approval of this action to fund the remaining work in the construction phase.

The authorized project allocation to date for the Bus Maintenance Facility project is \$22,032,914. Within that amount, \$21,447,093 has been allocated to the construction phase. The proposed action would commit \$1,897,500 for construction of Phase 1A and leave a budget balance of \$10,244,320. The Bus Maintenance Facility budget is specifically for partner bus base improvements to benefit ST Express operations.

Bus Maintenance Facility

(in thousands)

Project Phase	Project Allocation to Date or		This Action	Board	
	Baseline Budget	Board Approvals		Approved Plus Action	Uncommitted / (Shortfall)
Agency Administration	\$386	\$26	\$	\$26	\$360
Preliminary Engineering	141	8		8	133
Final Design					
Third Party					
Right of Way	59	59		59	
Construction	21,447	9,305	1,898	11,203	10,244
Construction Services					
Vehicles					
Total Current Budget	\$22,033	\$9,398	\$1,898	\$11,296	\$10,737
Phase Detail - Construction					
Construction	\$21,447	\$9,305	\$1,898	\$11,203	\$10,244
Other					
Total Phase	\$21,447	\$9,305	\$1,898	\$11,203	\$10,244

Pierce Transit	Board Approvals to Date	Current Approved Agreement Status	Proposed Action	Proposed Total for Board Approval
	Contract Amount	\$	\$	\$1,898
Contingency				0
Total	\$	\$	\$1,898	\$1,898
Percent Contingency	0%	0%	0%	0%

Notes:

Amounts are expressed in Year of Expenditure \$000s.

Board Approvals = Committed To-Date + Contingency as of October 2019, and includes pending Board actions.

For detailed project information, see page 257 of 313 of the 2019 Financial Plan & Adopted Budget.

Disadvantaged and Small Business Participation

Not applicable to this action.

Public involvement

Not applicable to this action.

Time constraints

A one month delay would not cause a serious impact; however, Pierce Transit has completed this project and would like reimbursement as soon as possible in order to maintain cash flow.

Environmental review – KH 11/27/19

Legal review – JW 11/27/19



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A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute an agreement with the Pierce County Public Transportation Benefit Area Corporation (Pierce Transit) to fund a portion of Pierce Transit's Lakewood Base Expansion in support of ST Express bus service for a total authorized agreement amount not to exceed \$1,897,500.

Background

Pierce Transit commissioned a Base Master Plan in 2017 to plan for their future base needs. This plan laid out their strategy to accommodate Sound Transit's ST Express Service as well as Pierce Transit's own expansion. The Base Master Plan established that the Lakewood Base is at maximum capacity and included recommendations for three phases of changes and improvements to the base, including acquisition and utilization of additional properties. Pierce Transit currently operates and maintains 129 ST Express buses on 13 ST Express routes. These buses are all stored at the Lakewood Base owned by Pierce Transit.

This agreement funds Sound Transit's portion of Phase 1A of Pierce Transit's Base Master Plan's design and construction. There is no further request for cost sharing for Phase 1. Phase 1 includes preliminary engineering design work and property acquisition. Sound Transit's contribution under this agreement is fixed. Sound Transit's contribution toward Phase 1 is based on the current ratio of ST Express buses based at Pierce Transit (46%). Staff is collaborating with Pierce Transit on implementing future phases of the Pierce Transit's Base Master Plan. All Phase 1A work covered by this agreement is complete. The projected completion date for Phase 1A-C is 1Q 2022.

The agreement allows for a negotiated reimbursement should Pierce Transit ask Sound Transit to reduce the size of our fleet operated by Pierce Transit. Future contributions for Lakewood Base improvement phases will be discussed as part of Sound Transit's upcoming intergovernmental agreement (IGA) negotiations for operations of ST Express in Pierce County. The current IGA with Pierce Transit expires on December 31, 2020.

Pierce Transit's Base Master Plan timeline is as follows:

- Phase 1A – C: Design, property acquisition, bus parking and maintenance facility improvements complete in 2022
- Phase 2: Improvements to administration building complete in 2023
- Phase 3: Construction of West Base complete in 2025
- Phase 4: Maintenance building renovation and additions to existing buildings complete in 2028

Motion

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute an agreement with the Pierce County Public Transportation Benefit Area Corporation (Pierce Transit) to fund a portion of Pierce Transit's Lakewood Base Expansion in support of ST Express bus service for a total authorized agreement amount not to exceed \$1,897,500.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on December 19, 2019.



John Marchione
Board Chair

Attest:



Kathryn Flores
Board Administrator