



## Resolution No. R2022-06

### Parking Management Program Budget Transfer

Meeting:	Date:	Type of action:	Staff contact:
Rider Experience and Operations Committee	03/03/2022	Recommend to Board	Don Billen, Executive Director – PEPD
Board	03/24/2022	Final action	<b>Alex Krieg, Director of Access and Integration – PEPD</b>

### Proposed action

Transfers \$8,000,000 from the Agency Administration and Preliminary Engineering phases to the Construction phase of the Adopted 2022 Budget for the Parking Management Program while maintaining the overall authorized project allocation of \$13,692,287.

### Key features summary

- This action is an administrative adjustment to reallocate funds between phases of the project. No additional funds are required for this action.
- This action transfers \$2,500,000 from the Agency Administration phase and \$5,500,000 from the Preliminary Engineering phase of the Parking Management Program budget to the Construction phase of the program.
- The transfer is needed to support relevant costs associated with the vendor contract pursuant to Motion No. M2022-18, Advanced Parking Management, which the Parking Management Program budget will cover.

### Background

The Board's System Access Policy, Resolution No. R2013-03, authorizes the use of designated parking for transit parking permit holders for parking management. Previous Board actions, including Resolution No. R2018-27, have authorized staff to implement a parking permit program to offer reserved parking to both HOV and SOV permitted passengers at Sound Transit Parking facilities to help participating transit passengers find quick and reliable parking.

Sound Transit manages more than 30 parking facilities, with new facilities planned and coming online in conjunction with Link Light Rail expansion and other Sound Transit development endeavors. The purpose of the Permit Parking Program is to increase the number of transit customers accommodated per parking space, improve the efficacy of Sound Transit facilities, and improve customer satisfaction. Before the pandemic, the permit program was rolled out to 14 Sound Transit facilities, and permit issuance was increasing across the system.

Sound Transit plans to contract with a new vendor to provide parking management services in support of our Permit Parking Program, pending Board action on Motion No. M2022-18. Services provided by this vendor will include permit parking administration, permit parking compliance, and data collection as well as options for other services, including a real time parking information management system that would provide passengers with parking capacity and availability information at parking facilities throughout the system.

This action would transfer funds from the agency admin phase and the preliminary engineering phase to the construction phase of the Parking Management Program to support some of these optional services, while maintaining the overall authorized project allocation.

**Fiscal information**

This action is within the authorized project allocation and sufficient monies remain after approval of this action to fund the remaining work in the Agency Administration, Preliminary Engineering and Construction phases.

The authorized project allocation for the Parking Management Program project is \$13,692,287. The action would shift \$2,500,000 from the Agency Administration phase and shift \$5,500,000 from Preliminary Engineering phase to the Construction phase to complete systems integration work.

**Parking Management Program**

(in thousands)

Project Phase	Annual Project Budget			Authorized Project Allocation		
	Proposed 2022 Annual Project Budget	Budget Revision	Revised 2022 Annual Project Budget	Authorized Project Allocation (Current)	Allocation Change	Authorized Project Allocation (New)
Operations & Maintenance	\$160		\$160	\$1,782		\$1,782
Agency Administration				3,730	(2,500)	1,230
Preliminary Engineering	360		360	6,580	(5,500)	1,080
Final Design						
Third Party Agreements				400		400
Right of Way						
Construction				1,200	8,000	9,200
Construction Services						
Vehicles						
Contingency						
<b>Total</b>	<b>\$520</b>	<b>\$</b>	<b>\$520</b>	<b>\$13,692</b>	<b>\$</b>	<b>\$13,692</b>

**Notes:**

For detailed project information, see page 148 in the 2022 Financial Plan & Proposed Budget and as revised per Board Resolution

**Disadvantaged and small business participation**

Not applicable to this action

**Public involvement**

Not applicable to this action

**Time constraints**

A one-month delay would leave the parking program without a parking management vendor as the current contract ended has been extended to its limits which the end of March 2022.

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**Environmental review – KH 2/23/22**

**Legal review – AJP 2/25/22**



## Resolution No. R2022-06

A RESOLUTION of the Board of the Central Puget Sound Regional Transit Authority transferring \$8,000,000 from the Agency Administration and Preliminary Engineering phases to the Construction phase of the Adopted 2022 Budget for the Parking Management Program while maintaining the overall authorized project allocation of \$13,692,287.

WHEREAS, the Central Puget Sound Regional Transit Authority, commonly known as Sound Transit, was formed under chapters 81.104 and 81.112 of the Revised Code of Washington (RCW) for the Pierce, King, and Snohomish Counties region by action of their respective county councils pursuant to RCW 81.112.030; and

WHEREAS, Sound Transit is authorized to plan, construct, and permanently operate a high-capacity system of transportation infrastructure and services to meet regional public transportation needs in the Central Puget Sound region; and

WHEREAS, in general elections held within the Sound Transit district on November 5, 1996, November 4, 2008, and November 8, 2016, voters approved local funding to implement a regional high-capacity transportation system for the Central Puget Sound region; and

WHEREAS, in December 2021, the Board approved Resolution No. R2021-21, adopting an annual budget for the period between January 1 through December 31, 2022, and adopting the 2022 Transit Improvement Plan; and

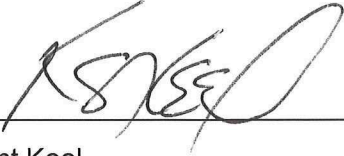
WHEREAS, the Parking Management Program will design and install the infrastructure to support the implementation of parking management for Sound Transit-owned parking facilities; and

WHEREAS, Sound Transit's parking management goals are to maximize the number of daily transit passengers per parking stall across all Sound Transit-owned facilities and prioritize the availability of parking for transit passengers seeking to access the regional transit system throughout the AM peak; and

WHEREAS, the transfer is needed because during the 2022 budget development process, the construction phase of the Parking Management Program was not correctly allocated within the budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Central Puget Sound Regional Transit Authority that \$8,000,000 be transferred from the Agency Administration and Preliminary Engineering phases to the Construction phase of the Adopted 2022 Budget for the Parking Management Program while maintaining the overall authorized project allocation of \$13,692,287.

ADOPTED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on March 24, 2022.



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Kent Keel  
Board Chair

**Attest:**



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Kathryn Flores  
Board Administrator