Audit Division Update

Finance and Audit Committee

March 13, 2025

Data Classification: Unrestricted

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Today's Agenda

- Review of 4Q 2024 audits
  - Compliance Audits
  - Capital Project Certification Audits

- 2024 Audit Division Annual Report

- Request committee approval of the 2025 Performance Audit topic

2024 Audit Plan Progress (Completion rate)

(15) Completed	**100%**

Overall audit plan completion %
Based on 15 total audits *(15 completed)*

(7) Complete	**100%**

Compliance Audit Group
Based on 7 audits *(7 completed)*

(6) Complete	**100%**

Capital Project Certification Audits
Based on 6 audits *(6 completed)*

(2) Complete	**100%**

Performance Audits
Based on 2 audits *(2 completed)*

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2024 Audit Plan (Compliance)

Audit Project by Topic	Audit Activity			Comments
	Planned	In Progress	Complete	
Environmental & Sustainability Management Systems (ESMS) Internal Audit			✓	No findings
Link Light Rail Annual Internal Safety Audit			✓	No findings
Tacoma Link Annual Internal Safety Audit			✓	No findings
Sounder Commuter Rail Internal Safety Audit			✓	1 finding
FRA Railroad Accidents / Incidents Safety Audit			✓	No findings
Internal Public Safety & Emergency Management Internal Audit			✓	No findings
ST Express Annual Internal Safety Audit			✓	No findings

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2024 Audit Plan (Capital Project Certification)

Audit Project by Topic	Audit Activity			Comments
	Planned	In Progress	Complete	
East Link "Starter Line" Pre-Integrated Testing Safety & Security Certification Audit			✅	No findings
East Link "Starter Line" Operational Readiness Safety & Security Certification Audit			✅	No findings
Lynnwood Link Design & Construction Conformance Safety & Security Certification Audit			✅	2 findings
Lynnwood Link Pre-Operational and Integrated Testing Safety & Security Certification Audit			✅	1 finding
Lynnwood Link Operational Readiness Safety & Security Certification Audit			✅	3 findings
Federal Way Link Extension Design Conformance Safety & Security Certification Audit			✅	1 finding

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Audit Division Annual Report

Audit Division Annual Report

2024 Performance Dashboard

Audits Completed	15
Performance audits	2
Compliance audits	13
- Internal Compliance	7
- Capital Project Certification	6

Issues found	44
Findings	16
Observations	28

Prior audits closed	4

Special Audit & Loss Reports	1
Submitted to SAO	1
- *Special Audits***	0
- Loss Reports	1
Cybersecurity Incidents	1
Fraud, Waste, Abuse	0

**At the expressed direction of the CEO, the Audit Division may perform a *special request audit* in response to unique or non-routine circumstance within the agency.

These audits differ from regularly scheduled or planned audits work and are conducted under specific conditions or requests that necessitate immediate or targeted evaluation.

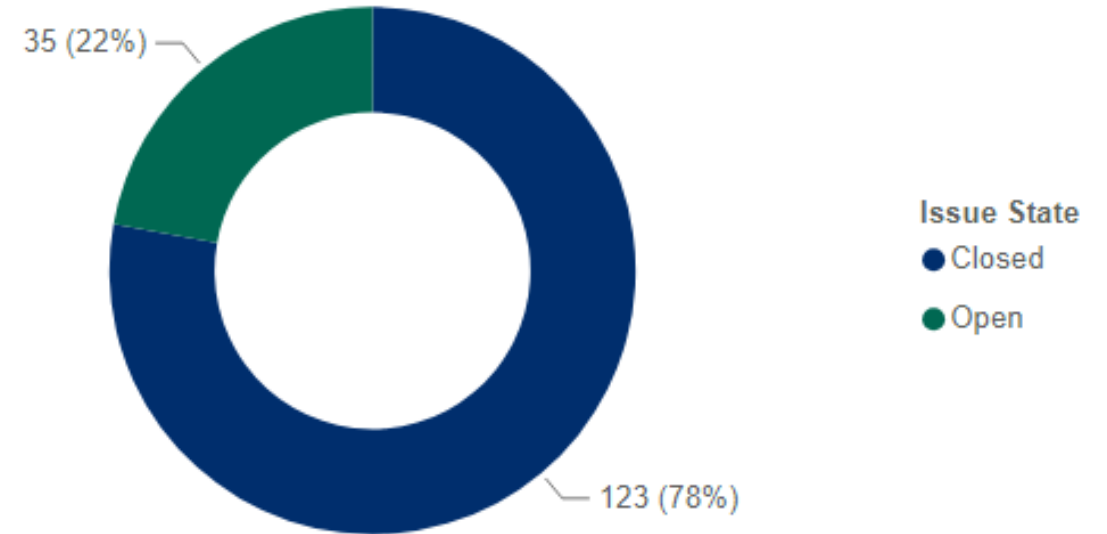SOUNDTRANSIT

Audit Division Annual Report

Audit findings follow-up report

As of 03/04

158	35
Total Findings	**Open Findings**

35 (22%)

123 (78%)

Issue State
- Closed
- Open

Plan Year	Compliance	Effectiveness & Efficiency	Financial	Internal Control	IT/Technology	Operational	Risk Management	Safety & Security	Strategic
2017			1	5					
2018	3	1	1	3				3	
2019	1	6	1	3	1	2		13	
2020	2	2		1	1	1		4	
2021	4	3		9	7	6	2	21	
2022	4	1		4		2		5	1
2023	1		1			1	1	13	1
2024	3	3	1	2				7	
Total	**18**	**16**	**5**	**27**	**9**	**12**	**3**	**66**	**2**

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Audit Experience & Improvement Survey

- Part of the Audit Division's Quality Assurance & Improvement Program requires customer satisfaction as part of improving quality of the Internal Audit function and process.

- Starting in October 2024, we began formally surveying our audit responsible parties and requesting feedback.

- We received responses from 6 of 10 survey respondents (60%).

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2025 Performance audit topic

- ***Recommended Topic:*** *Disaster Preparedness*